

# METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS

## National Capital Region Emergency Preparedness Council

Date: Thursday, January 6, 2005  
Time: 2:00 p.m. to 4:00 p.m.  
Location: COG Board Room-Third Floor  
777 North Capitol Street NE  
Washington, DC 20002

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### AGENDA

- 1. Welcome, Introductions, and Approval of Minutes**  
(2:00-2:05) *Councilmember Carol Schwartz  
District of Columbia  
Chair, Emergency Preparedness Council*

**Recommended Action: Approve November 2004 Minutes.**

- 2. Announcements and Program Administration Updates**  
(2:05-2:15) *David Robertson, COG Executive Director*
  - Formation of Nominations /Bylaws Committee
  - Mutual Aid Legislation
  - Inauguration Day Planning

**Recommended Action: Receive announcements and form committee.**

- 3. Urban Area Security Initiative Process & Funding/Expenditure Updates**  
(2:15-3:00)  
*Steven Kral, Homeland Security  
Administrator, Office of Deputy Mayor for  
Public Safety*  
*Tony Griffin, County Executive, Fairfax County  
Chair, COG CAO Committee*  
*George Foresman, Director, Commonwealth  
Preparedness, Commonwealth of Virginia*

Mr. Kral will brief the Council on FY 2003 and FY 2004 Urban Area Security Initiative spending allocations and introduce new spending levels for FY 2005. Mr. Griffin and Mr. Foresman will brief the Council on recent improvements made to the process of requesting, receiving, reviewing and approving proposals for funding under the UASI program and how this process will impact planning and expenditure decisions for FY 2005 monies.

**Recommended Action: Receive briefing and discuss continuing allocations and timelines.**

**4. Private Sector Briefings  
(3:00-3:25)**

a) Communications Protocol:

*Sandy Baer, Nextel*

The Council will be briefed regarding recently created private sector communications protocols developed by the Board of Trade, in conjunction with emergency management and public information officers groups.

b) Asset Inventory Update:

*Caroline Cunningham, Vice President  
Greater Washington Board of Trade*

After the attack on the Pentagon we learned that strong coordination between private and public sectors can speed the recovery of the community. With support from the Department of Homeland Security's Office of National Capital Region Coordination (ONCRC), the SPG and CAOs, the Greater Washington Board of Trade launched the first region wide database to help emergency responders quickly find resources and services needed during an emergency. The Council will receive an update on the project and hear about next steps.

**Recommended Action: Receive briefing and discuss.**

**5. Critical Infrastructure Protection  
(3:25-3:40)**

*Jerry Brashear,  
George Mason University*

The George Mason University was awarded UASI grant funding to examine critical infrastructure protection issues in the National Capital Region. Mr. Brashear will brief the Council on the status of this project.

**Recommended Action: Receive briefing and discuss.**

**6. Solid Waste and Debris Annex**

**(3:40-3:55)**

*Tom Smith, Solid Waste Division Chief  
Prince William County  
Chair, Solid Waste Managers Group*

In 2003, the Council recommended that COG create a Solid Waste and Debris Annex for the Regional Emergency Coordination Plan (RECP). The Annex provides data about current resources and the mechanism for coordinating information during an event. The Council will be briefed regarding the current status of the Annex, which has been recommended for approval by the Public Safety Policy Committee, and plans for creation of a single National Capital Region Debris Annex.

**Recommended Action: Review Annex and approve for adoption by COG Board.**

**7. Outgoing Chair Recognition and Adjournment**

**(3:55-4:00)**

*David Robertson, COG Executive Director*

*Councilmember Carol Schwartz  
District of Columbia  
Chair, Emergency Preparedness Council*

The Emergency Preparedness Council is scheduled to meet next on March 3, 2005 from 2:00-4:00 p.m.