

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
National Capital Region Emergency Preparedness Council**

Date: Wednesday, February 13, 2008
Time: 2:00 p.m. – Arrival/Networking
2:15 p.m. – Convene Meeting
4:15 p.m. – Adjourn Meeting
Location: Training Center, Lobby Level
777 North Capitol Street NE
Washington, DC 20002

AGENDA

1. INTRODUCTIONS AND APPROVAL OF MINUTES (2:15-2:30)

Gerry Connolly, Chairman, Fairfax County, Board of Supervisors; Chair, Emergency Preparedness Council

Announcements

Introduction of New Members
2008 Meeting Schedule
Highlights of 2007 Outcomes/Achievements

Recommended Action: Approve October 10, 2007 minutes.

2. EPC FOCUS AND LEADERSHIP FOR 2008 (2:30-2:45)

Chairman Connolly

PRIORITY 1: National Capital Region Homeland Security Strategic Plan
PRIORITY 2: Update of Local Plans and the Regional Emergency Coordination Plan
PRIORITY 3: Emergency Preparedness Council Senior Leader Seminar 2008
PRIORITY 4: Citizen Engagement on Preparedness
PRIORITY 5: Urban Area Work Group and Regional Coordination

Recommended Action: Review and adopt 2008 priorities; approve leadership recommendations.

**3. HOMELAND SECURITY STRATEGIC PLAN STATUS REPORT AND
FY05, 06, 07, AND 08 UASI FUNDING UPDATES (2:45-3:05)**

*Charles Madden, Director
DC HSEMA Grants Management Office*

The EPC adopted the National Capital Region Homeland Security Strategic Plan in late 2006 and agreed to review the plan quarterly to measure progress of implantation. Mr. Madden will provide a status report on plan implementation in regard to the 30 approved initiatives. He will also provide FY 05, 06, 07, and 08 UASI funding updates.

Recommended Action: Receive briefing on Strategic Plan status report and update on UASI funding and provide guidance as appropriate.

4. REVIEW OF THE GOVERNANCE STUDY BEING CONDUCTED IN THE NATIONAL CAPITAL REGION AND THE ROLE OF THE EMERGENCY PREPAREDNESS COUNCIL AS THE URBAN AREA WORK GROUP (3:05-3:35)

Robert Crouch, Assistant to the Governor of Virginia for Commonwealth Preparedness

Tony Griffin, Chief Administrative Officer of Fairfax County and Chair of Chief Administrative Officers Committee

Mr. Crouch and Mr. Griffin will brief the EPC on the Governance Study being conducted in the National Capital Region at the request of the Senior Policy Group and the Chief Administrative Officers Committee. The briefing will be followed by a discussion of the role of the EPC as the Urban Area Work Group for the region and the ability of all key players to provide input into the UASI process as intended when Urban Area Work Groups were established.

Recommended Action: Receive briefing on Governance Study and provide any recommended changes to the role of the EPC in the UASI process.

5. UPDATE OF LOCAL EMERGENCY OPERATION PLANS AND REGIONAL EMERGENCY COORDINATION PLAN (3:35-3:50)

Bob Griffin, Director of Emergency Management for Arlington Co. and Chair of Emergency Managers Committee

The Senior Policy Group and the Chief Administrative Officers approved FY07 UASI funds to update the local Emergency Operation Plans (EOPs) and the Regional Emergency Coordination Plan (Update requested by COG Board). Mr. Griffin will brief the EPC on the plan and timeline for updating EOPs and the Regional Emergency Coordination Plan to insure greater consistency and interoperability throughout the region.

Recommended Action: Receive briefing on the update of local Emergency Operations Plans and the Regional Emergency Coordination Plan.

6. BRIEFING ON RECENTLY COMPLETED NATIONAL CAPITAL REGION SHELTERING AND EVACUATION RESOURCE GUIDE (3:50-4:05)

Darrell Darnell, Director DC Homeland Security and Emergency Management Agency

The Senior Policy Group and the Chief Administrative Officers approved FY05 and FY06 UASI funds to complete a National Capital Region Sheltering and Evacuation Resource Guide. The purpose of the guide is to provide information in the form of resource lists and operational guidance that can be used for both preparedness and response efforts for sheltering and evacuation operations. Darrell Darnell will brief the Emergency Preparedness Council on the new guide.

Recommended Action: Receive briefing on the new National Capital Region Sheltering and Evacuation Resource Guide.

7. NEW BUSINESS (4:05-4:15)

Chairman Connolly

Chairman Connolly will invite members to share information or recommend topics for the next meeting.

Recommended Action: Discussion.

8. ADJOURNMENT (4:15)

Chairman Connolly

The EPC is scheduled to meet quarterly, with additional meetings on an as needed basis. The next scheduled meeting is April 9, 2008, 2:00 to 4:15 p.m.