

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
National Capital Region Emergency Preparedness Council**

Date: Wednesday, September 14, 2011

**Time: 2:00 p.m. – Arrival/Networking
2:30 p.m. – Convene Meeting
4:30 p.m. – Adjourn Meeting**

**Location: Training Center, Lobby Level
777 North Capitol Street NE
Washington, DC 20002**

DRAFT AGENDA

1. WELCOME, INTRODUCTIONS AND APPROVAL OF MINUTES (2:30-2:40)

*Phil Andrews, Councilmember
Montgomery County
Chairman, EPC*

Announcements

- Welcome Major General Michael Linnington, Commander JFHQ-NCR
- National Preparedness Month and 9-11 Observances
- EPC Schedule for Balance of 2011

Recommended Action: Approve June 8, 2011 minutes.

ADMINISTRATIVE REPORTS

2. UASI GRANT ADMINISTRATION UPDATE (2:40-2:50)

*Tim Fitzsimmons, Chief, Grants Management Division
DC Homeland Security and Emergency Management
Agency*

State Administrative Agent staff responsible for UASI grant administration will report on open UASI grants and the status of the FY 2011 UASI grant application, including recently submitted project management plans.

Recommended Action: Presentation, no action required.

SPECIAL BRIEFING

3. HIGHLIGHTS OF AUGUST MULTI-STATE EMERGENCY RESPONSE EVENTS

(2:50-3:30)

*Michael Cline, State Emergency Coordinator, INVITED
Virginia Dept. of Emergency Management*

*Mike Fischer, Director of Operations, CONFIRMED
Maryland Emergency Management Agency*

*Millicent West, Director, INVITED
DC Homeland Security and Emergency Management
Agency*

The Mid-Atlantic and National Capital Region experienced two multi-state events in August, an unprecedented earthquake on August 23 and Hurricane Irene during the weekend of August 26-28. Emergency management officials will highlight preparation and response to these two events and how after-action studies and feedback will be incorporated into ongoing work and future plans.

Recommended Action: Presentation, no action required.

COMMITTEE/PROGRAM REPORTS

4. EPC SENIOR LEADER SEMINAR 2011

(3:30-3:40)

*Paul Hajek, Chief, Exercise and Training
Maryland Dept. of Emergency Management
Member, Exercise and Training Operations Panel (ETOP)*

The annual Senior Leaders Seminar (SLS) is being revamped this year to strengthen outcomes and improve participation. The 2011 SLS will examine and evaluate UASI investments in communications and technology using a two-part scenario-based approach. Part one will be a virtual exercise; Part two will be a seminar for elected and appointed officials, business and community leaders and other stakeholders on outcomes and effectiveness of the part one exercise. A representative from ETOP will highlight SLS plans. The SLE will be led and managed by the Naval Post-Graduate School at no cost to the National Capital Region

Recommended Action: Presentation and approve SLS plans.

5. UPDATE ON AD HOC STEERING COMMITTEE ON INCIDENT MANAGEMENT AND RESPONSE

(3:40-4:00)

Chairman Andrews

The COG Board approved creating an ad hoc steering committee to identify and seek improvements to regional incident management arising from the January 26, 2011 snow/ice storm and the implications for other events in the National Capital Region. Chairman Andrews will report on the steering committee's progress to date, draft report, schedule and next steps.

Recommended Action: Presentation, no action required.

POLICY REPORTS

6. STUDY ON EFFECTIVENESS OF THE UASI PROGRAM

(4:00-4:20)

*Tim Fitzsimmons, Chief, Grants Management Division
DC Homeland Security and Emergency Management
Agency*

*David Robertson, Executive Director
Metropolitan Washington Council of Governments*

The federal Urban Areas Security Initiative (UASI) program, administered by the U.S. Department of Homeland Security is the principal grant dedicated to furthering preparedness and security of the nation's urban areas against threats and acts of terrorism and other major hazards. UASI was created in 2003 and provides grant support to the National Capital Region and several other urban areas. The UASI Association, comprised of representatives of several UASI regions, recently released a report on the national effectiveness of the UASI program. Mr. Fitzsimmons will summarize the report findings. Mr. Robertson will outline proposed follow up action by the COG Board of Directors.

Recommended Action: Presentation and recommend action by the COG Board of Directors and other stakeholders in support of the UASI grant program.

OTHER

7. NEW BUSINESS

(4:20-4:30)

Chairman Andrews

Chairman Andrews will invite members to share information in their areas of responsibility that may be of interest to others and/or recommend topics for the next meeting.

Recommended Action: Discuss recommended items identified by EPC members.

8. ADJOURNMENT

(4:30)

Chairman Andrews