

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
National Capital Region Emergency Preparedness Council**

Date: Wednesday, May 9, 2012

**Time: 2:00 p.m. – Arrival/Networking
2:30 p.m. – Convene Meeting
4:30 p.m. – Adjourn Meeting**

**Location: Training Center, Lobby Level
777 North Capitol Street NE
Washington, DC 20002**

AGENDA

- 1. WELCOME, ANNOUNCEMENTS, REPORTS, AND APPROVAL OF MINUTES (2:30-2:40)**

*John Foust, Supervisor
Fairfax County
Chairman, EPC*

Announcements and Reports

- Member news
- Thank EPC SLS 2012 participants – April 26, 2012
- Approve February 8, 2012 Minutes

Recommended Action: Approve February 8, 2012 minutes.

ADMINISTRATIVE REPORTS

- 2. HOMELAND SECURITY GRANT UPDATE (2:40-2:50)**

*Tim Fitzsimmons, Chief, Grants Management Division
DC Homeland Security and Emergency Management
Agency*

State Administrative Agent (SAA) staff is responsible for UASI grant administration. Tim Fitzsimmons will provide a status report on all open UASI grants and review the timeline for the UASI 2012 grant.

Recommended Action: Presentation, no action required.

3. REVIEW OF UASI ACTIVITIES

(2:50-3:10)

*Barbara Donnellan, Chair
CAO-HSEC*

CAO-HSEC Chair Donnellan will review the Management Review process including the project concept selection. Project Concepts for FY 2012 UASI funding will address gaps in the NCR Homeland Security Strategic Plan. She will provide a list of Project Concepts selected for funding in FY2012, and projects targeted for to local funding in 2014. She will also review and preview management review sessions for the balance of the calendar year.

Recommended Action: Presentation, no action required.

COMMITTEE/PROGRAM REPORTS

4. INCIDENT MANAGEMENT AND RESPONSE REPORT IMPLEMENTATION

(3:10-3:40)

*Phil Andrews, Councilmember
Montgomery County
Chair, IMR Oversight Committee*

*Merni Fitzgerald, Director of Public Affairs
Fairfax County
Chair, R-ESF 15 & Member IMR Oversight Committee*

*Tom Jacobs, Director
Center for Advance Transportation Technology, UMD
Member IMR Oversight Committee*

*Beauty Stephens, Program Manager
Regional Incident Coordination (RIC) Program
DC HSEMA, Emergency Operations Center*

The Incident Management and Response (IMR) Oversight Committee held its first quarterly meeting on February 22, 2012 and Chairman Andrews will update the EPC on the implementation status of key recommendations. He will introduce Beauty Stephens who assumed the position of RIC Program Manager on April 2, 2012 and she will briefly review her required deliverables and accomplishments to date. Chairman Andrews will request Merni Fitzgerald and Tom Jacobs to provide updates on the Virtual Joint Information Center (V-JIC) and Metropolitan Area Transportation Coordination Program (MATOC)/Regional Integrated Transportation Infrastructure System respectively (RITIS). Other recommendations will be discussed by the Chair/staff.

Recommended Action: Introduction of Beauty Stephens and Presentation on status of recommendations in IMR Report.

5. EPC SENIOR LEADER SEMINAR 2012

(3:40-3:55)

*Jack Brown, Director
Emergency Management, Arlington County*

*Don Willis, Region VII Senior T & E Manager
Virginia Department of Emergency Management
Chair, ETOP*

The EPC Senior Leader Seminar for 2012 was conducted on April 26, 2012 at the Officer's Club at Fort McNair in Washington, DC. It was conducted by the Mobile Education Team (MET) Seminar program that is part of the Center for Homeland Defense and Security at the U.S. Naval Postgraduate School at no cost to the NCR. Jack Brown has been coordinating this initiative on behalf of the EPC, CAOs, SPG, ETOP and other partners in the NCR. He will brief the EPC on the seminar.

Recommended Action: Presentation on initial After Action Report and Improvement Plan from EPC SLS.

OTHER

6. PRESIDENTIAL INAUGURATION 2013

(3:55-4:15)

*Colonel (Select) Christopher Smith
Chief, Joint Plans Division
Joint Forces Headquarters NCR and MDW*

Col Burton Shields, G/J3 (Operations) for the Joint Force Headquarters National Capital Region and Military District of Washington will brief the EPC the command's roles and responsibilities concerning the 2013 Presidential Inauguration.

Recommended Action: Presentation, no action required.

7. NEW BUSINESS

(4:15-4:30)

Chairman Foust

Chairman Foust will invite members to share information in their areas of responsibility that may be of interest to others and/or recommend topics for the next meeting.

Recommended Action: Discuss recommended items identified by EPC members.

8. ADJOURNMENT

(4:30)

Chairman Foust

Next EPC Meeting: 2:00 p.m. – 4:30 p.m. on September 12, 2012