



## AVIATION TECHNICAL SUBCOMMITTEE

September 24, 2020  
10:30 A.M. – 12:00 P.M.

### Microsoft Teams Call-In

Link: [https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NzQ4Yzg3NTUtMTdkNC00ZDZhLWFiNWQtYjdhMDMyODEyZgz%40thread.v2/0?context=%7b%22id%22%3a%22dc508cfa-4cfb-4b61-ac4d-0c43aceb0e43%22%2c%22oid%22%3a%222cef6c95-c99f-4dab-93c8-a00e8a874c3f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzQ4Yzg3NTUtMTdkNC00ZDZhLWFiNWQtYjdhMDMyODEyZgz%40thread.v2/0?context=%7b%22id%22%3a%22dc508cfa-4cfb-4b61-ac4d-0c43aceb0e43%22%2c%22oid%22%3a%222cef6c95-c99f-4dab-93c8-a00e8a874c3f%22%7d)

Call-in Number: **+1 202-650-0424**

Conference ID: 937 780 86#

### AGENDA

- 10:30 A.M.**     **1. WELCOME, INTRODUCTIONS, AND APPROVAL OF HIGHLIGHTS FROM PREVIOUS MEETING (JULY 23, 2020)**  
*Michael Hewitt, Metropolitan Washington Airports Authority*
- 10:35 A.M.**     **2. STAFF ANNOUNCEMENTS**  
*Timothy Canan, Planning Data and Research Program Director*
- Mr. Canan will update the subcommittee with announcements related to the TPB’s air systems planning program, including CASP 35 and the Air Passenger Survey Response Rate Study.
- 10:45 A.M.**     **3. TPB EQUITY RESOLUTION UPDATE & REGIONAL DISCUSSION ON EQUITY**  
*Timothy Canan, Planning Data and Research Program Director*  
*Arianna Koudounas, Transportation Planner*
- Mr. Canan and Ms. Koudounas will update the subcommittee on the recently adopted TPB Equity Resolution and hear from subcommittee members on their respective institution’s work regarding equity and inclusion.
- 10:55 A.M.**     **4. AIR PASSENGER SURVEY RESPONSE RATE & QUALITY STUDY UPDATE**  
*Timothy Canan, Planning Data and Research Program Director*  
*Arianna Koudounas, Transportation Planner*
- Mr. Canan and Ms. Koudounas will lead the subcommittee in a discussion on next steps for the Air Passenger Survey Response Rate Study, including the timeline, the scope of work, the consultant selection process, and anticipated applications of the study’s findings.

- 11:10 A.M. 5. 2019 WASHINGTON-BALTIMORE REGIONAL AIR PASSENGER SURVEY GEOGRAPHIC FINDINGS REPORT UPDATE**  
*Abdul Mohammed, Transportation Engineer*
- Mr. Mohammed will update the Aviation Technical Subcommittee on the geocoding process for the 2019 Washington-Baltimore Regional Air Passenger Survey Geographic Findings Report and associated next steps.
- 11:20 A.M. 6. 2021 WASHINGTON-BALTIMORE REGIONAL AIR PASSENGER SURVEY DISCUSSION**  
*Timothy Canan, Planning Data and Research Program Director*  
*Arianna Koudounas, Transportation Planner*
- Mr. Canan and Ms. Koudounas will lead the subcommittee in a discussion on the planned 2021 Washington-Baltimore Regional Air Passenger Survey, including soliciting partner agency input on whether or not a survey should be conducted in the fall of 2021, given the shifts in the market due to the COVID-19 pandemic.
- 11:35 A.M. 7. FUTURE CASP PROGRAM WORK**  
*Timothy Canan, Planning Data and Research Program Director*  
*Arianna Koudounas, Transportation Planner*
- Mr. Canan and Ms. Koudounas will lead the subcommittee in a discussion on topics and research methodologies that the CASP program may explore in future FAA-funded CASP grant applications. Among key factors to consider, subcommittee members may address emerging trends in ground access travel, air passenger travel, cybersecurity protocols, impacts of the COVID-19 global pandemic, and more.
- 11:50 A.M. 8. ROUNDTABLE DISCUSSION**  
*Michael Hewitt, Metropolitan Washington Airports Authority*
- An opportunity for subcommittee members to share current activities of interest.
- 11:55 A.M. 9. OTHER BUSINESS**  
*Michael Hewitt, Metropolitan Washington Airports Authority*
- 12:00 P.M. 10. ADJOURN**  
The next meeting is scheduled for November 19, 2020.

The TPB is staffed by the  
Department of Transportation Planning of the Metropolitan Washington Council of Governments.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.  
For more information, visit: [www.mwcog.org/accommodations](http://www.mwcog.org/accommodations) or call (202) 962-3300 or (202) 962-3213 (TDD)