

# HSGP INVESTMENT PLANNING WORKSHEET

## Worksheet Overview and Helpful Tools

### A. Overview

This FY 2010 HSGP Investment Planning Worksheet provides applicants an optional, off-line tool (in MS Word format) to help in the drafting of each Investment to be included as part of the final Investment Justification (IJ).

Please Note: If applicants decide to use the Investment Planning Worksheet while drafting the IJ, all responses completed in the worksheet must be transferred to the applicant's official IJ located on the Grants Reporting Tool (GRT): <https://www.reporting.odp.dhs.gov/>. This is also the location through which applicants can access the GRT IJ Submissions Technical User's Guide, which includes instructions on how to log into the GRT and complete the IJ.

**Please allow enough time before and no later than 11:59 p.m. EDT, April 19, 2010 to complete the IJ in the GRT and submit the required application materials using [www.grants.gov](http://www.grants.gov).**

This worksheet applies only to SHSP, UASI, MMRS, and CCP applicants. Operation Stonegarden (OPSG) applicants should refer to Part VIII – "Other Information," Section E – "OPSG Operations Order Template" of the FY 2010 HSGP Guidance and Application Kit for the OPSG application template.

### B. Helpful Tools

- ✓ **Spell Check:**
  - Click on the [Tools] menu
  - Select [Spelling] and all spelling issues will be displayed
  
- ✓ **Character Count:**
  - Highlight the response text that you would like to count; then click on the [Tools] menu
  - Select [Word Count], then [Characters (with spaces)] to view the character count
  - Character count limits within the IJ include spaces between words, periods, commas, semi-colons and other forms of punctuation

## Investment Planning Worksheet

### Investment Information

State or territory Name:	District of Columbia
FY 2010 Urban Area (if applicable):	National Capital Region
Investment Number:	4
Investment Name: (100 characters max)	First Responder Protection

Is this a Multi-Applicant Investment:  Yes  No

(Please note: This will only need to be filled out if the applicant is the submitting partner)

### I. Baseline

#### I.A. Baseline – Previous HSGP Request Name and Funding

Investment Phase: (Place an "X" in the corresponding box)

New  Ongoing

If the Investment is Ongoing, identify the corresponding FY 2006 – 2009 Investment Name(s) and Funding Amount(s) for each year, as applicable.

FY 2006 Investment Name: (100 characters max)

FY 2006 Funding Amount:

\$

FY 2007 Investment Name: (100 characters max)

FY 2007 Funding Amount:

\$

FY 2008 Investment Name: (100 characters max)

FY 2008 Funding Amount:

\$

FY 2009 Investment Name: (100 characters max)

FY 2009 Funding Amount:

\$

## **II. Baseline**

### **II.A. Strategy – Investment Description**

***Provide a description of this Investment and identify all goals and objectives in your State and/or Urban Area Homeland Security Strategy supported by this Investment. (2,500 characters max)***

*(Please note: The text box below will not automatically calculate the number of characters. For further guidance, see Helpful Tools on page 1)*

The National Capital Region (NCR) strategic plan has numerous initiatives relating to incident response and public safety preparedness - all of these are contingent on first responders being able to do their jobs with a reasonable assurance of personal safety. The NCR needs to be prepared to deal with catastrophic events that may include chemical, biological, radiological or nuclear (CBRN) elements, which means that first responders must have access to appropriate protective equipment. Initiative 4.3.3 is to develop and implement regional standards for equipment interoperability, and this investment will continue the NCR's efforts to supply standard articles of personal protective equipment to first responders. This Personal Protective Equipment (PPE) Investment addresses a regional need to properly equip and protect first responders during a chemical, biological, radiological, nuclear, and explosive (CBRNE) or weapons of mass destruction (WMD) incident, by funding the following four (4) initiatives:

1. Level B PPE Replacement: this initiative replaces Level B PPE acquired with 2003 and 2004 UASI grant funds and set to expire in the coming year; this gear is essential to ensuring the continued protection of first responders.
2. Extended CBRN PPE Operations for Law Enforcement: this initiative ensures that law enforcement agencies throughout the National Capital Region (NCR) have access to the necessary equipment during chemical, biological, radiological, and nuclear (CBRN) incidents by funding a regional cache of PPE gear and storing it in a secure facility.
3. Self Contained Breathing Apparatus (SCBA) Hydrostatic Cylinder Testing: this initiative funds the federally-mandated testing of the air cylinders purchased under the 2005 UASI grant; without the hydrostatic testing, the cylinders could not legally nor safely be used for compressed breathing air.
4. Structural PPE Replacement: this initiative builds the capability for firefighters to respond to a CBRNE/WMD incident, by purchasing a second set of PPE gear; such structural gear, when contaminated, is rendered unusable, and a second set is therefore necessary to prevent any lapse in service during an emergency.

### **II.B. Strategy – National Priorities**

***Identify up to four National Priorities that are supported by this Investment. (Place an "X" in the corresponding boxes)***

**Available National Priorities**

(Check up to four)

- Expand Regional Collaboration
- Implement the National Incident Management System (NIMS) and National Response Plan (NRP)
- Implement the National Infrastructure Protection Plan (NIPP)
- Strengthen Information Sharing and Collaboration Capabilities
- Strengthen Interoperable and Operable Communications Capabilities
- Strengthen Chemical, Biological, Radiological/Nuclear, and Explosive (CBRNE) Detection, Response, and Decontamination Capabilities
- Strengthen Medical Surge and Mass Prophylaxis Capabilities
- Strengthen Planning and Citizen Preparedness Capabilities

**For Further Information, Visit:**

[http://www.fema.gov/pdf/emergency/nrf/National\\_Preparedness\\_Guidelines.pdf](http://www.fema.gov/pdf/emergency/nrf/National_Preparedness_Guidelines.pdf)

**III. Funding and Target Capabilities**

**III.A. Funding Program and Proposed Funding**

***The FY 2010 Funding Program and Proposed Funding amount identified for this Investment are as follows.***

**FY 2010 HSGP Funding Program:**  
*(Select one funding source: SHSP, UASI, CCP, or MMRS)*

UASI

**FY 2010 Proposed Funding (for this Investment):**

\$ 3,343,280.00

### **III.B. Target Capabilities**

***From the 37 Target Capabilities, select all Target Capabilities supported by this Investment. (Place an "X" in the corresponding boxes)***

#### **Available Target Capabilities (Check all that apply)**

- Planning
- Communications
- Community Preparedness and Participation
- Risk Management
- Intelligence and Information Sharing and Dissemination
- Information Gathering and Recognition of Indicators
- Intelligence Analysis and Production
- Counter Terror Investigation and Law Enforcement
- CBRNE Detection
- Critical Infrastructure Protection
- Food and Agriculture Safety and Defense
- Epidemiological Surveillance and Investigation
- Laboratory Testing
- On-Sight Incident Management
- Emergency Operations Center Management
- Critical Resource Logistics and Distribution
- Volunteer Management and Donations
- Responder Safety and Health
- Emergency Public Safety and Security
- Animal Disease Emergency Support
- Environmental Health
- Explosive Device Response Operations
- Fire Incident Response Support
- WMD and Hazardous Materials
- Response and Decontamination
- Citizen Evacuation and Shelter-in-Place Isolation and Quarantine
- Search and Rescue (Land-Based)
- Emergency Public Information and Warning
- Emergency Triage and Pre-Hospital Treatment
- Medical Surge
- Medical Supplies Management and Distribution
- Mass Prophylaxis
- Mass Care (Sheltering, Feeding, and Related Services)
- Fatality Management
- Structural Damage Assessment
- Restoration of Lifelines
- Economic and Community Recovery

***For More Information, Visit:***

<http://www.fema.gov/pdf/government/training/tcl.pdf>

**III.C. Proposed Funding by Target Capabilities**

**For each of the selected Target Capabilities in Question III.B., provide the Proposed Funding amount to be obligated from this Investment. (Add rows if needed)**

*(Please note: The table below will not automatically calculate the Total Amount of Proposed Funding. The GRT will automatically calculate the total as you transfer your answers. The Total Amount of Proposed Funding should match the amount you entered in question III.A. above.)*

Target Capabilities (Identified in Question III.B.)	Amount of Proposed Funding (\$)	Percent of Proposed Funding (%)
		<i>Percent of Proposed Funding will be automatically calculated by the GRT as you enter the Amount of Proposed Funding across your assigned Target Capabilities</i>
Responder Safety and Health	\$ 1,671,640	
WMD and Hazardous Materials Response and Decontamination	\$ 1,671,640	
	\$	
	\$	
	\$	
	\$	
	\$	
	\$	
<b>Total Proposed Funding:</b>	<b>\$ 3,343,280.00</b>	<b>100%</b>

**III.D. Proposed Funding by Solution Area**

***Provide the Proposed Funding amount to be obligated from this Investment towards Planning, Organization, Equipment, Training, and Exercises (POETE). (Please provide amounts for all that apply)***

*(Please note: The table below will not automatically calculate the Total Amount of Proposed Funding. The GRT will automatically calculate the total as you transfer your answers. The Total Amount of Proposed Funding should match the amount you entered in question III.A. above.)*

<b>Solution Area</b>	<b>Amount of Proposed Funding (\$)</b>	<b>Percent of Proposed Funding (%)</b>
Planning	\$ 117,516.00	<i>Percent of Proposed Funding will be automatically calculated by the GRT as you enter the Amount of Proposed Funding across the POETE categories</i>
Organization	\$ 0	
Equipment	\$ 3,225,764.00	
Training	\$ 0	
Exercises	\$ 0	
<b>Total Proposed Funding:</b>	<b>\$ 3,343,280.00</b>	<b>100%</b>

**III.E. Law Enforcement Terrorism Prevention Activities Funding (LETPA)**

***If applicable, provide the proposed funding amount that is expected to be obligated towards LETPA.***

LETPA Funding Amount:

### **III.F. Optional Cost Sharing**

***If desired, provide the optional cost share source and funding amount for this Investment. Ensure that the cost share amount entered on the SF-424 and SF 424 A forms equals the total cost share amount for all Investments submitted as part of the IJ. (1,500 char. max)***

*(Please note: In FY 2010, an applicant's willingness to contribute an optional cost share will not impact allocation amounts identified in the FY 2010 HSGP Guidance and Application Kit. FEMA administers cost sharing requirements in accordance with 44 CFR §13.24, which is located at [http://www.access.gpo.gov/nara/cfr/waisidx\\_07/44cfrv1\\_07.html](http://www.access.gpo.gov/nara/cfr/waisidx_07/44cfrv1_07.html). To meet matching requirements, the grantee contributions must be reasonable, allowable, allocable and necessary under the grant program and must comply with all Federal requirements and regulations. The text box below will not automatically calculate the number of characters. For further guidance, see Helpful Tools on page 1.)*

N/A



## IV. Project Management

### IV.A. Milestones

*Identify up to ten milestones, with start and end dates, which will be achieved within the three-year period of performance. Depending on the timing of award allocations, the FY 2010 period of performance is estimated to occur from approximately September 2010 - September 2013.*

<b>Milestone Number</b>	<b>Milestone Name</b>	<b>Start Date (mm/dd/yyyy)</b>	<b>End Date (mm/dd/yyyy)</b>
1	Complete administrative tasks and develop a detailed distribution plan; complete the project management plan; receive county approval	9/1/2010	12/31/2010
2	Procurement of hydrostatic testing service	9/1/2010	12/31/2010
3	Utilize distribution plan for hydrostatic testing of SCBA cylinders	10/1/2010	8/1/2011
4	Purchase gear for distribution to the following three jurisdictions: Fairfax County, Montgomery County and Prince George's County	1/1/2011	5/1/2011
5	Conduct training on Blauer XRT suit use	1/1/2011	6/30/2011
6	Prepare and audit the four Regional Law Enforcement cache storage areas and deployment procedures	1/1/2011	6/30/2011
7	Purchase the Level B PPE based on the daily response staffing of the various NCR jurisdictions	2/1/2011	5/1/2011
8	Complete distribution to the NCR agencies as a replacement.	5/1/2011	8/1/2011
9	Distribute the purchased Level B PPE	6/1/2011	12/1/2011
10	Distribute remaining gear per the distribution plan	12/1/2011	2/1/2012