

**COG BOARD OF DIRECTORS MEETING**

**REVISED**

District of Columbia  
Bladensburg\*  
Bowie  
Charles County  
College Park  
Frederick  
Frederick County  
Gaithersburg  
Greenbelt  
Montgomery County  
Prince George's County  
Rockville  
Takoma Park  
Alexandria  
Arlington County  
Fairfax  
Fairfax County  
Falls Church  
Loudoun County  
Manassas  
Manassas Park  
Prince William County  
  
\*Adjunct Member

**DATE: February 12, 2014**  
**TIME: 12:00 – 2:00PM**  
**PLACE: COG Board Room**

**PLEASE NOTE: Chair Mendelson will begin the meeting promptly at Noon. Lunch for members and alternates will be available at 11:30AM**

**AGENDA**

**1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE  
(12:00PM)**

**Phil Mendelson, Council Chair, District of Columbia  
COG Board Chair**

**2. ANNOUNCEMENTS  
(12:00 – 12:05PM)**

**Chair Mendelson**

- A. 2014 Board Handbook**
- B. Letters Sent/Received**

**3. EXECUTIVE DIRECTOR'S REPORT  
(12:05 – 12:10PM)**

**4. AMENDMENTS TO AGENDA  
(12:10 – 12:15PM)**

**5. APPROVAL OF MINUTES OF JANUARY 8, 2014  
(12:15 – 12:20PM)**

**6. ADOPTION OF CONSENT AGENDA ITEMS  
(12:20 – 12:25PM)**

**A. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO CONDUCT A NATIONAL CAPITAL REGION ENERGY EMERGENCY EXERCISE**

The Board will be asked to adopt Resolution R12-2014, authorizing the Executive Director, or his designee, to receive and expend up to \$100,000 to carry-out a seminar and follow-on tabletop exercise to assess regional responses to an energy emergency and the cascading effects such an emergency would have. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R12-2014.**

**B. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO CONDUCT A NATIONAL CAPITAL REGION SUPPLY CHAIN EXERCISE**

The Board will be asked to adopt Resolution R13-2014, authorizing the Executive Director, or his designee, to receive and expend up to \$100,000 to carry-out a tabletop and seminar exercise dealing with supply chains and recovery resource management before, during, and immediately following a disaster. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R13-2014.**

**C. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO PROVIDE INCIDENT COMMAND SYSTEM TRAINING FOR EMERGENCY OPERATIONS CENTERS**

The Board will be asked to adopt Resolution R14-2014, authorizing the Executive Director, or his designee, to receive and expend up to \$123,000 for a project to develop and deliver a specific one-day section training for each of the five sections in the Command and General Staff of ICS . This training should improve interoperability, coordination, communications, and accountability among NCR Emergency Operations Centers. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R14-2014.**

**D. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO DEVELOP METRO STATION EMERGENCY RESPONSE AND EVACUATION PLANS**

The Board will be asked to adopt Resolution R15-2014, authorizing the COG Executive Director, or his designee, to receive and expend up to \$230,494 to develop emergency response and evacuation plans for approximately 25 of WMATA's 86 rail stations. These plans will address evacuation of the stations, preserving life safety, securing stations, establishing passenger staging areas, alternate transportation, and system-wide adjustments. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R15-2014.**

**E. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT FOR THE ESTABLISHMENT AND OPERATION OF A DISTRICT EMERGENCY RESPONSE SYSTEM PROJECT MANAGEMENT OFFICE (DCERS PMO)**

The Board will be asked to adopt Resolution R16-2014, authorizing the Executive Director, or his designee, to receive and expend up to \$336,000 for the establishment and operation of a District Emergency Response System Project Management Office (DCERS PMO). The DCERS PMO will bolster existing emergency management and homeland security capacity through the regional integration of policies, training, resources, information sharing, and project management. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R16-2014.**

**F. RESOLUTION AUTHORIZING COG TO FUND THE EMERGENCY PREPAREDNESS COUNCIL SENIOR LEADER SEMINAR FOR 2014**

The Board will be asked to adopt Resolution R17-2014, approving a proposal authorizing the Executive Director, or his designee, to contract to support the development and conduct of the Emergency Preparedness Council Senior Leader Seminar for 2014. The purpose of the initiative is to provide an opportunity for a facilitated discussion with NCR leaders regarding their respective roles and responsibilities in the context of a disaster that may occur in one or more NCR jurisdictions with regional and possibly national impact. This will be done through a scenario developed by the planning team in partnership with the contractor. COG is being provided \$100,000 through a Subgrant from the SAA to fund the Emergency Preparedness Council Senior Leader Seminar 2014. **No COG Matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R17-2014.**

**G. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO COMPLETE DISTRICT JOINT ALL-HAZARDS OPERATION CENTER STANDARD OPERATING PROCEDURES (DCERS)**

The Board will be asked to adopt Resolution R18-2014, authorizing the Executive Director, or his designee, to receive and expend up to \$250,000 to develop District Joint All-Hazards Operation Center Standard Operating Procedures. The purpose of the project is to validate and update the content of the current Joint All-Hazards Operation Center (JAHOC) Standard Operating Procedures (SOPs) and supporting documents to reflect current processes, procedures, and technology. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). No COG matching funds are required.

**RECOMMENDED ACTION: Adopt Resolution R18-2014.**

#### **H. RESOLUTION AUTHORIZING COG TO CONTRACT FOR AN EXPLOSIVE BREACHER COURSE FOR NCR SPECIAL WEAPONS AND TACTICS (SWAT) TEAMS**

The Board will be asked to adopt Resolution R19-2014, approving a proposal authorizing the Executive Director, or his designee, to contract for an Explosive Breacher Course for NCR Special Weapons and Tactics (SWAT) Teams. A nationally recognized contractor will be selected to provide intermediate explosive breaching certification for NCR SWAT Teams. Participants will be drilled under all aspects of explosive breaching to include target analysis, charge calculation, proper deployment, and tactical considerations pertaining to liability. COG is being provided \$37,000 through a Subgrant from the State Administrative Agent (SAA) to fund the services of a consulting firm to provide the training. **No COG Matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R19-2014.**

#### **I. RESOLUTION AUTHORIZING COG TO ENTER INTO A CONTACT WITH VENDORS FOR COMPLETION BUILD OUT OF OFFICE SPACE**

The Board will be asked to adopt Resolution R20-2014, authorizing the Executive Director, or his designee, to enter into contracts not to exceed \$35,000 for the construction and build out of additional office space. An increase in the number of grant funded tasks has necessitated a growth in the number of employees in the Department of Transportation. MWCOG's Office of Information Technology & Facilities Management and Department of Transportation have identified underutilized space that can be converted into a single office today with the option for a second office in the future. Funding for this contract is from the FY2014 Facilities Annual Operating Budget.

**RECOMMENDED ACTION: Adopt Resolution R20-2014.**

#### **J. RESOLUTION AUTHORIZING COG TO ISSUE A CONTRACT TO CONDUCT A NATIONAL CAPITAL REGION CYBERSECURITY EXERCISE**

The Board will be asked to adopt Resolution R21-2014, authorizing the Executive Director, or his designee, to receive and expend up to \$80,000 to carry-out a cyber security tabletop and seminar exercise intended to test a regional cyber security framework that is under development, individual agency cyber security plans, improve risk reduction, help insure business continuity, and foster broader adoption and deployment of strong cyber security tools and techniques. Funding for this effort will be provided through a Subgrant from the State Administrative Agent (SAA). **No COG matching funds are required.**

**RECOMMENDED ACTION: Adopt Resolution R21-2014.**

#### **7. FY 2014 SECOND QUARTER FISCAL REPORT (12:25-12:30PM)**

**Paul Beriault, CFO, COG**

Mr. Beriault will brief the Board on the FY2014 Second Quarter Fiscal Report.

**RECOMMENDED ACTION: Receive briefing.**

**8. 2014 BOARD WORK PLAN  
(12:30-12:40PM)**

**Chair Mendelson**

Chair Mendelson, Vice Chair Euille, and Vice Chair Berliner met in January to discuss and outline the 2014 Board Work Plan. Chair Mendelson will present the proposed 2014 Board Work Plan and ask the Board for input and adoption.

**RECOMMENDED ACTION: Adopt Resolution R22-2014**

**9. PRESENTATION AND DISCUSSION ON REGIONAL TRANSPORTATION PRIORITIES PLAN  
(12:40-1:00PM)**

**John Swanson, COG DTP**

On January 15, 2014, the National Capital Region Transportation Planning Board (TPB) approved the Regional Transportation Priorities Plan (RTPP). Reflecting more than a decade of TPB planning activities, including the TPB Vision And Region Forward, the RTPP has been developed to identify regional strategies that offer the greatest potential contributions toward addressing regional challenges, and to support efforts to incorporate those strategies into future updates of the financially Constrained Long-Range Transportation Plan (CLRP).

**RECOMMENDED ACTION: Receive briefing.**

**10. PRESENTATION AND DISCUSSION ON MOMENTUM AND METRO 2025  
(1:00-1:40PM)**

**Richard Sarles, General Manager and Chief Executive Officer, WMATA**

**Shyam Kannan, Managing Director of the Office of Planning, WMATA**

**William Euille, Mayor, City of Alexandria**

In June 2013 the WMATA Board adopted the Momentum Strategic Plan, charting a new course to ensure the transit system meets the needs of the region now, in 2025, and beyond. Momentum, which directly supports achievement of Region Forward goals and implementation of the Regional Transportation Priorities Plan, provides a road map to achieve the goals and guides Metro's annual business plan over the next 10 years. The seven Metro 2025 Capital Initiatives identified in Momentum will serve to keep pace with demand and to continue the support of the region's economic competitiveness and quality of life. Metro 2025 Capital Initiatives include: eight-car trains, station improvements, Metrobus priority corridor network, Metrobus fleet expansion, next generation customer communications, and special track infrastructure to provide operational flexibility, and a new Blue Line connection. The Board is requested to adopt Resolution R23-2014, approving a letter from the Board of Directors to Congress supporting the reauthorization of the Federal Surface Transportation Act, MAP-21, and replenishment of the Highway Trust Fund that finances highway and transit programs.

**RECOMMENDED ACTION: Adopt Resolution R23-2014.**

**11. 2015 WORLD POLICE AND FIRE GAMES  
(1:40-1:55PM)**

**Lieutenant Bruce Blechl, Fairfax County Police Department  
Vice President, Operations & Athlete Services, Fairfax 15**

The World Police & Fire Games are a spectacular international sporting event, offering police officers, firefighters, customs and correction officers from around the world an opportunity to showcase their athletic excellence in over 65 sporting events. The 2015 World Police & Fire Games, held biennially, will be held in Fairfax County, Virginia. Lieutenant Bruce Blechl, the Vice President of Operations & Athlete Services for Fairfax 15 will brief the Board on the planning process for the 2015 games. On average a total of 15,000-30,000 visitors come to the host city and surrounding communities during the 10 day event, creating an exciting and rewarding community-wide sporting and cultural event.

**RECOMMENDED ACTION: Receive briefing.**

**12. OTHER BUSINESS  
(1:55-2:00PM)**

**13. ADJOURN – THE NEXT MEETING IS WEDNESDAY MARCH 12, 2014  
(2:00PM)**



Reasonable accommodations are provided for persons with disabilities. Please allow 7 business days to process requests. Phone: 202.962.3300 or 202-962.3213 (TDD). Email: [accommodations@mwkog.org](mailto:accommodations@mwkog.org). For details: [www.mwkog.org](http://www.mwkog.org)