

Resolution R20-2014  
February 12, 2014

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS  
777 North Capitol Street, NE  
Washington, DC 20002**

**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR TO EXECUTE CONTRACTS FOR COMPLETION OF  
BUILD OUT OF OFFICE SPACE**

**WHEREAS**, the Metropolitan Washington Council of Governments (COG) owns office space on the second and third floors of 777 North Capitol Street, NE; and

**WHEREAS**, all currently available offices are occupied or will be occupied due to active recruitment; and

**WHEREAS**, COG's Department of Transportation has received an increase in grant funding that necessitates hiring additional employees; and

**WHEREAS**, COG's Office of Information Technology & Facilities has identified underutilized space to meet the current growth needs and allow for additional expansion.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE  
METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:**

The Executive Director, or his designee, is authorized to execute contracts not to exceed \$35,000 for the construction and build out of additional office space to accommodate an increase in the number of grant funded tasks creating a growth in the number of employees in the Department of Transportation. Funding for these contract is from the FY2014 Facilities Annual Operating Budget.

***I HEREBY CERTIFY THAT the foregoing resolution was approved and adopted by the COG Board of Directors at its regular meeting held on February 12, 2014.***

***Monica Beyrouiti  
Clerk to the Board of Directors***