



MEETING NOTICE AND AGENDA

COMMUTER CONNECTIONS RIDEMATCHING COMMITTEE

*******PLEASE NOTE THE MEETING TIME*******

**Tuesday, September 19, 2006
2:00 p.m. - 4:00 p.m.**

**Metropolitan Washington Council of Governments
777 North Capitol Street, N.E.
Training Center A & B, First Floor**

Chairperson: Darlene Nader, North Bethesda
Vice Chairperson: Christine Kingery, Loudoun County

COG Staff Contact: Nicholas Ramfos, 202/962-3313 or nramfos@mwkog.org
(Note: If you cannot attend this meeting, please call 202/962-3327.)

<u>ITEM #</u>		<u>ACTION</u>
1.	Introductions	
2.	Minutes of the June 20, 2006 Meeting	APPROVE
3.	Change of Chairpersons	APPROVE
4.	Upcoming Fairs and Promotions (15 min)	INFORMATION
	COG/TPB staff and clients will provide information on recent and upcoming transportation fairs and promotions, and distribute copies of promotional items and/or announcements	
5.	New Regional TDM Software System Update (20 min)	INFORMATION
	Nicholas Ramfos will discuss the status	

and provide an overview for the TDM Software System Project.

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| 6. | Transit and Street Center Line Updates | (10 min) | INFORMATION |
| | Ross Edgar will report on the status of the Geographic Data Update Project. | | |
| 7. | Landmark & Building Look-up Table | (10 min) | INFORMATION |
| | Towanna Hinton will report on the status of the Landmark & Look-up Tables. | | |
| 8. | Extranet | (10 min) | DISCUSSION/
INFORMATION |
| | Ross Edgar will discuss the status of the Extranet | | |
| 9. | Electronic Purge Letters Update | (10 min) | DISCUSSION/
INFORMATION |
| | Update
Towanna Hinton will discuss the Electronic Purge Letters and Purge Letter updates. | | |
| 10. | Commuter Connections Technical Support | (10 min) | INFORMATION/
APPROVAL |
| | Towanna Hinton will discuss the Commuter Connections Technical Assistance Policy | | |
| 11. | Client Site Status/Roundtable | (35 min) | DISCUSSION/
INFORMATION |
| | Nicholas Ramfos will discuss changes to the Monthly Reports. | | |
| | Client members will be asked to share any “Hot Topic” Issues with the current CCRS. | | |
| 12. | Other Business/Agenda Items for Next Meeting | | |
| | This is an opportunity for Subcommittee members to request agenda items for the next meeting. | | |

The next meeting of the Commuter Operations Center Subcommittee will be held on December 19, 2006 at 12 noon.