



BOARD OF DIRECTORS

Wednesday, May 9, 2018
12:00 - 2:00 P.M.
Walter A. Scheiber Board Room

AGENDA

PLEASE NOTE: The Foster Parent of the Year Reception will take place from 11:00–11:40 A.M.

- 11:45 A.M.** **FOSTER PARENT OF THE YEAR VIDEO PREMIERE**
- 12:00 P.M.** **FOSTER PARENT OF THE YEAR AWARDS ANNOUNCEMENTS**
- 12:10 P.M.** **1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**
Matthew Letourneau, COG Board Chairman
- 2. CHAIRMAN'S REPORT**
Matthew Letourneau, COG Board Chairman
- 12:15 P.M.** **3. EXECUTIVE DIRECTOR'S REPORT**
Chuck Bean, COG Executive Director
- 4. AMENDMENTS TO THE AGENDA**
Matthew Letourneau, COG Board Chairman
- 5. APPROVAL OF THE MINUTES FROM APRIL 11, 2018**
Matthew Letourneau, COG Board Chairman
Recommended Action: Approve minutes.
- 12:25 P.M.** **6. ADOPTION OF CONSENT AGENDA ITEMS**
Matthew Letourneau, COG Board Chairman
- A. Resolution R19-2018 – Resolution updating COG's Title VI Program
Recommended Action: Adopt Resolution R19-2018.
- 12:30 P.M.** **7. FISCAL YEAR 2018 THIRD QUARTER FINANCIAL REPORT**
Kate Stewart, COG Secretary-Treasurer
Leta Simons, COG Chief Financial Officer
- The board will be briefed on the Fiscal Year 2018 third quarter (July 2017-March 2018) financial statements.
Recommended Action: Receive briefing.

Reasonable accommodations are provided upon request, including alternative formats of meeting materials.
Visit www.mwco.org/accommodations or call (202) 962-3300 or (202) 962-3213 (TDD).

- 12:35 P.M. 8. FISCAL YEAR 2019 WORK PROGRAM AND BUDGET**
Chuck Bean, COG Executive Director
Leta Simons, COG Chief Financial Officer
- The board will be briefed on the proposed FY2019 (July 1, 2018 to June 30, 2019) Work Program and Budget. The COG Budget and Finance Committee reviewed the FY2019 Work Program and Budget and recommends board approval. The board will also be briefed on an amendment to the COG Operating Reserve Policy recommended for approval by the Budget and Finance Committee.
- Recommended Action: Receive briefing and adopt Resolutions R20-2018 and R21-2018.**
- 12:50 P.M. 9. PENSION PLAN ADMINISTRATIVE COMMITTEE**
Chuck Bean, COG Executive Director
- The board will be briefed on a proposed amendment to the COG Pension Plan recommended by COG management and the Pension Plan Administrative Committee.
- Recommended Action: Receive briefing and adopt Resolution R22-2018.**
- 1:00 P.M. 10. LEGISLATIVE MONITORING UPDATE**
Chuck Bean, COG Executive Director
Monica Nuñez, COG Government Relations Supervisor
- The board will be briefed on current legislation related to regional issues.
- Recommended Action: Receive briefing.**
- 1:10 P.M. 11. RESULTS OF THE 2018 HOMELESS ENUMERATION REPORT**
Michael Ferrell, COG Homeless Services Committee Chairman
Hilary Chapman, COG Housing Program Manager
- In January, COG’s Homeless Services Planning and Coordination Committee conducted the 18th enumeration of persons experiencing homelessness in the metropolitan Washington region. The board will be briefed on the results of the 2018 Point-in-Time count.
- Recommended Action: Receive briefing and adopt Resolution R23-2018.**
- 1:30 P.M. 12. METRORAIL SAFETY COMMISSION (MSC) UPDATE**
Christopher Hart, Metrorail Safety Commission Chairman
- The board will be briefed on the newly established Metrorail Safety Commission and the priorities and actions of the commission over the next few months.
- Recommended Action: Receive briefing.**
- 1:55 P.M. 13. OTHER BUSINESS**
- 2:00 P.M. 14. ADJOURN**
- The next meeting is scheduled for Wednesday, June 13, 2018.

AGENDA ITEM #2

CHAIRMAN'S REPORT

SAVE THE DATE

2018 COG Annual Leadership Retreat

Please save a spot on your calendar for the Metropolitan Washington Council of Governments' 2018 Annual Leadership Retreat, to be held July 20-21 at the Hyatt Regency Chesapeake Bay. Invitation to follow.

For more information, please contact Pat Warren at 202-962-3214 or pwarren@mwkog.org.



Metropolitan Washington
Council of Governments

CLIMATE & ENERGY LEADERSHIP AWARDS

RECOGNIZING INNOVATIVE SOLUTIONS TO KEY CLIMATE AND ENERGY ISSUES IN THE NATIONAL CAPITAL REGION.



Metropolitan Washington
Council of Governments



ACCEPTING APPLICATIONS FROM APRIL 22 - JUNE 29, 2018

PURPOSE

The Metropolitan Washington Council of Governments (COG) created the Climate and Energy Leadership Awards to recognize organizations in the region for their pursuit of environmental opportunities and stewardship in line with regional greenhouse gas reduction goals. This program highlights and encourages leading practices for a broad range of climate solutions in metropolitan Washington. Join the friendly competition!

RECOGNITION

Climate and Energy Leadership Awardees will be recognized in front of local, regional and national officials. COG will showcase awardees to bring recognition to their successes and to serve as a role model for metropolitan Washington. This type of public acknowledgment can encourage continued and enhanced efforts of communities and organizations. Awardees will also be presented with a unique, environmentally-friendly award that is hand-crafted by a local artist.

ELIGIBILITY

Three applicants from metropolitan Washington will be recognized with a Climate and Energy Leadership Award for leading practices in greenhouse gas reduction, built environment and infrastructure, renewable energy, transportation, land use, sustainability or resilience programs. Entrepreneurs of resource conservation, cutting edge technology, and environmental justice initiatives are encouraged to apply. The award categories include:

- **Government Agency** (local, state, regional, quasi-govt, utilities or authorities)
- **Non-Governmental Organization** (not for profit, citizen or community-based groups)
- **Educational Institution** (K-12, public, private or higher education)

HOW TO APPLY

Applications can be submitted [online](#) or emailed to [Maia Davis](#) no later than June 29, 2018. Applications must include a project summary file that is a maximum of three pages long and give clear description on how it meets the four judging criteria:

- **Results** (results, achievements, measured outcomes including cost-effectiveness)
- **Creativity** (innovative, resourceful or unique aspects)
- **Model** (replicability to other communities/organizations)
- **Engagement** (addressing and engaging diverse population)

Please read the Awards Program's [Procedures and Guidelines](#) for full details on judging criteria, judging process and application requirements.

RECOGNIZE
Environmental Achievement

ENCOURAGE
Advancement of Regional Goals

FOSTER
Healthy Competition

LEARN
From Each Other

BIKE TO WORK DAY 2018

FRIDAY MAY 18

Pre-register by May 11 for Free T-shirt* and Bike Raffles!

FREE FOOD, BEVERAGES and GIVEAWAYS at all locations.



Register free at
BIKETOWORKMETRODC.ORG
 800.745.7433

Visit biketoworkmetrodc.org for pit stop locations & times.
 *T-Shirts available at pit stops to first 20,000 who register.
 Over 100 pit stops throughout D.C., Maryland, and Virginia!



#BTWD2018



May 2018 COG Board Packet 6

AGENDA ITEM #3

EXECUTIVE DIRECTOR'S REPORT



MEMORANDUM

TO: COG Board of Directors
FROM: Chuck Bean, COG Executive Director
SUBJECT: Executive Director's Report – May 2018
DATE: May 2, 2018

POLICY BOARD & COMMITTEE UPDATES

National Capital Region Transportation Planning Board (TPB)

- At its April meeting, the TPB approved a regional Bike to Work Day proclamation and \$5.4 million in funding under the federal Transportation Alternatives Program for bicycle and pedestrian projects in Northern Virginia. The meeting also included briefings on Visualize 2045 public forums and results from last summer's public opinion survey.

Region Forward Coalition (RFC) – In April, the RFC received a briefing about the District of Columbia's efforts to integrate resilience to physical, social, and economic challenges into the Comprehensive Plan and best practices and lessons learned while addressing resilience challenges. It was also briefed on opportunities and challenges for regional food systems.



MEMBER FEATURE

In Q&A with Region Forward Chair Danielle Glaros (Prince George's County), she talks about making sure residents have access to opportunity regardless of where they live.

[View the Q&A](#)

OUTREACH & PROGRAM HIGHLIGHTS

Street Smart – COG's Street Smart bicycle and pedestrian safety campaign kicked off on April 17 at the Ridge Road Community Center in the District. The twice-yearly campaign uses mass media messages and stepped-up enforcement to remind motorists, bicyclists, and pedestrians of traffic safety laws.

CAO Retreat – The region's city and county managers and members of their staff gathered for the COG Chief Administrative Officers Committee retreat on May 2 in the District where they focused on ways that governments can advance racial equity.

Metrorail Safety Commission (MSC) – The MSC, the new, independent body that will be responsible for safety oversight of the Metrorail system unanimously approved David L. Mayer, Ph.D. as its Chief Executive Officer on April 24. COG continues to support the jurisdictions in establishing the MSC so that it can assume safety oversight of Metro from the Federal Transit Administration.

[View the MSC CEO news release](#)

Visualize 2045 – The TPB has completed the first five public forums focused on its new long-range plan, Visualize 2045. Additional forums will be held in Arlington, Fairfax, Leesburg, and Woodbridge this month.

[View Visualize 2045 forum details](#)

2030 Group Roadmap – On April 30, Chuck Bean spoke at the Third Annual Roadmap for the Washington Region’s Economic Future event on the future of regionalism.

Human services – On April 20, COG hosted the Interfaith Conference of Metropolitan Washington for the release of its new emergency services directory.

Regional planning – On April 6, COG’s Paul DesJardin participated in the George Washington University Symposium on Big Data and Analytics for Urban Planning. COG’s Nicole McCall also served as a panelist at the Livable Communities Forum.

Election officials – On April 6, Chuck Bean spoke at the COG Election Officials Technical Committee conference, which focused on IT and voter communication.

Sustainability jobs – On April 26, COG’s Steve Walz spoke on a panel at a National Wildlife Federation symposium on creating jobs for sustainability and referenced local examples at water, wastewater, and energy utilities as well as solar and green infrastructure installers.

COG priorities – On April 9, Chuck Bean gave a presentation to the Greenbelt City Council.

MEDIA HIGHLIGHTS

Bowser, Hogan And Northam Team Up to Lure Amazon – COG’s Chuck Bean quoted.

[View the WAMU story](#)

Sidewalks, bike trails approved to help Northern Va. commuters ditch cars - COG’s John Swanson quoted on Transportation Alternatives Program at the TPB meeting.

[View the WTOP story](#)

Recession, Sequester Effects Still Being Felt in D.C.– COG’s John Kent interviewed on Commercial Construction report.

[View the WMAL story](#)

River Festival honors ‘Year of the Anacostia’– Anacostia Restoration Partnership’s Adam Ortiz, COG’s Lisa Ragain interviewed.

[View the WTOP story](#)



AGENDA ITEM #4

AMENDMENTS TO THE AGENDA

AGENDA ITEM #5

APPROVAL OF THE MINUTES

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 North Capitol Street, NE
Washington, D.C. 20002

MINUTES
Board of Directors Meeting
April 11, 2018

BOARD MEMBERS AND ALTERNATES: See attached chart for attendance.

STAFF:

Chuck Bean, COG Executive Director

Monica Beyrouiti Nuñez, COG Government Relations and Member Services Supervisor

GUESTS:

Charles Allen, Transportation Planning Board Chairman

Adam Ortiz, Anacostia Watershed Steering Committee Chairman

Jason Pulliam, Maryland Transportation Authority Police Commander of Highways

Joseph Sagal, Maryland Department of Transportation State Highway Administration Director

Tommy Wells, District of Columbia Department of Energy & Environment Director

Michael Wood, Virginia Department of Transportation Regional Incident Management Coordinator

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

COG Board Chairman Matthew Letourneau called the meeting to order at 12:03 P.M. and led the Pledge of Allegiance.

2. CHAIRMAN'S REPORT

A. Bike to Work Day is on May 18 and registration is now open.

B. Street Smart campaign spring kick off is on April 17 to promote bicyclist and pedestrian safety.

3. VISUALIZE 2045: PLANNING FOR THE REGION'S TRANSPORTATION FUTURE

Transportation Planning Board (TPB) Chairman Charles Allen briefed the board on the TPB's new long-range transportation plan, Visualize 2045, including seven transportation initiatives recently endorsed by the TPB. He also discussed how local governments can help move the initiatives forward by supporting policies, programs, and projects that fit into the initiatives.

ACTION: Received briefing.

4. EXECUTIVE DIRECTOR'S REPORT

Executive Director Chuck Bean noted that on April 5, local emergency managers in coordination with COG issued a wireless emergency alert test message. Next, Bean shared that the first regional conference by election officials was held on April 6. Additionally, he noted that the Metrorail Safety Commission elected officers, including Chairman Christopher Hart, Vice Chairman Mark Rosenker, and Secretary-Treasurer Debra Farrar-Dykes. Bean shared media highlights featuring COG's expertise on infrastructure, transportation, and housing. Finally, he recognized Transportation Engineer Daniel Son as Heart of COG for his work analyzing vehicle emissions.

5. AMENDMENTS TO AGENDA

There were no amendments to the agenda.

6. APPROVAL OF MINUTES

The minutes from the March 14, 2018 board meeting were approved.

7. ADOPTION OF CONSENT AGENDA ITEMS

- A. Resolution R15-2018 – Resolution authorizing COG to receive a grant to send public safety personnel to Israel for advanced training (approved by Executive Committee)
- B. Resolution R16-2018 - Resolution authorizing COG to receive a grant, procure, and enter into a contract to conduct phase 33 of the Continuous Airport System Planning (CASP) program
- C. Resolution R17-2018 - Resolution authorizing COG to procure and enter into a contract for General Legal Services

Action: Ratified Resolution R15-2018 and Adopted Resolutions R16-2018 and R17-2018.

8. LEGISLATIVE MONITORING UPDATE

Executive Director Chuck Bean and COG Government Relations Supervisor Monica Beyrouti Nuñez provided an update on the Metro funding legislation in the District of Columbia, Maryland, and Virginia.

ACTION: Received briefing.

9. TRAFFIC INCIDENT MANAGEMENT ENHANCEMENT

COG Traffic Incident Management Enhancement Task Force Chairman Joseph Sagal updated the board on the status of the initiative identified by the board in January to better understand the systems in place for responding to traffic incidents and to explore opportunities for enhancing them. He discussed the membership of the task force and the schedule of activities for the year, including a regional practitioner workshop to analyze the region's traffic incident management practices. Task Force Vice Chairman Jason Pulliam shared his perspective from Maryland and VDOT's Michael Wood shared his perspective from Virginia in responding to traffic incidents and the different entities involved from public safety to towing companies.

ACTION: Received briefing.

10. YEAR OF THE ANACOSTIA/POTOMAC RIVER REPORT CARD

District of Columbia Department of Energy & Environment Director Tommy Wells briefed the board on the Potomac Conservancy River Report Card, the Potomac's recent high grade of a B, and investments to improve the water quality of the Potomac River. Anacostia Watershed Steering Committee Chairman Adam Ortiz briefed the board on the Year of the Anacostia #ComeToTheRiver initiative and regional efforts to restore the Anacostia watershed.

ACTION: Received briefing and adopted Resolution R18-2018.

11. OTHER BUSINESS

There was no other business.

12. ADJOURN

Upon motion duly made and seconded, the meeting was adjourned at 1:52 P.M.

April 2018 Attendance

<u>Jurisdiction</u>	<u>Member</u>	<u>Y/N</u>	<u>Alternate</u>	<u>Y/N</u>
<i>District of Columbia</i>				
Executive	Hon. Muriel Bowser		Brian Kenner Beverly Perry HyeSook Chung	Y
	Mr. Rashad Young			
Council	Hon. Phil Mendelson	Y		
	<i>Hon. Robert White</i>	Y		
<i>Maryland</i>				
Bowie	Hon. G. Frederick Robinson		Hon. Courtney Glass	
Charles County	Hon. Ken Robinson	Y	Hon. Amanda Stewart Hon. Peter Murphy	
City of Frederick	Hon. Michael O'Connor	Y (phone)		
Frederick County	Hon. Jan Gardner		Mr. Roger Wilson	Y
College Park	Hon. Patrick Wojahn	Y	Hon. Monroe Dennis	
Gaithersburg	Hon. Robert Wu		Hon. Neil Harris	
Greenbelt	Hon. Emmett Jordan	Y	Hon. Judith "J" Davis	
Laurel	Hon. Craig Moe		Hon. Michael Leszcz	
Montgomery County				
Executive	Hon. Isiah Leggett		Mr. Tim Firestine	
Council	Hon. Roger Berliner	Y (phone)		
	Hon. Nancy Navarro			
Prince George's County				
Executive	Hon. Rushern Baker		Mr. Nicholas Majett	Y
Council	Hon. Todd Turner	Y		
	<i>Hon. Derrick Leon Davis</i>	Y		
Rockville	Hon. Bridget Newton	Y		
Takoma Park	Hon. Kate Stewart	Y	Hon. Peter Kovar	
Maryland General Assembly	Hon. Brian Feldman			
<i>Virginia</i>				
Alexandria	Hon. Allison Silberberg	Y	Hon. Redella Pepper	
Arlington County	Hon. Christian Dorsey	Y		
City of Fairfax	Hon. David Meyer	Y	Hon. Jeffrey Greenfield	
Fairfax County	Hon. Sharon Bulova		Hon. Catherine Hudgins	
	Hon. Penelope A. Gross	Y	Hon. Patrick Herrity	
	Hon. John Foust		Hon. Kathy Smith	
Falls Church	Hon. David Snyder		Hon. David Tarter	Y
Loudoun County	<i>Hon. Matt Letourneau</i>	Y		
Loudoun County	Hon. Phyllis Randall	Y		
Manassas	Hon. Mark Wolfe			
Manassas Park	Hon. Hector Cendejas	Y	Hon. Suhas Naddoni	
Prince William County	Hon. Frank Principi			
	Hon. Ruth Anderson	Y		
Virginia General Assembly	Hon. George Barker			

Total: 23

AGENDA ITEM #6

ADOPTION OF CONSENT AGENDA ITEMS

ADOPTION OF CONSENT AGENDA ITEMS

A. Resolution R19-2018 – Resolution approving the update to COG’s Title VI Program

The board will be asked to adopt Resolution R19-2018 updating COG’s Title VI Program, which outlines how COG and the TPB ensure nondiscrimination in all programs and activities. The program was prepared pursuant to the requirements of Title VI of the Civil Rights Act of 1964, and to comply with Federal Transit Administration (FTA) grant recipient guidelines. COG’s Title VI Program must be updated and submitted to the FTA for approval every three years. This update includes revised text, more recent Census data on low-income, minority and limited-English speaking populations, and a description of outreach efforts to these populations on transit-related issues. Approval by the board is recommended by COG’s Executive Director and General Counsel.

RECOMMENDED ACTION: Approve Resolution R19-2018.

NOTE: To view the full Title VI Program, please visit:
www.mwcog.org/events/2018/5/9/cog-board-of-directors/

AGENDA ITEM #7

FY2018 THIRD QUARTER FINANCIAL REPORT



MEMORANDUM

TO: COG Board of Directors
FROM: Chuck Bean, COG Executive Director
Leta Simons, Chief Financial Officer
SUBJECT: Fiscal Year 2018 Third Quarter Financial Report
DATE: May 9, 2018

We are providing the following interim financial reports to the Board of Directors for the nine months ended March 31, 2018:

- Statement of Revenue, Expense, and Change in Net Position for the period July 1, 2017 – March 31, 2018
- Comparative Statement of Net Position as of March 31, 2017 and March 31, 2018

SUMMARY AND HIGHLIGHTS

As of the first nine months of the fiscal year, the increase in net position is \$341,200, which is the net result of an increase in designated program funds of \$553,300 and a decrease in the undesignated fund balance of \$212,100. The deficit in the undesignated fund balance is due to program, investment, and cooperative purchasing revenue that has not been realized as of March 31. Additional revenue is expected by the end of the fiscal year from the administration of regional homeland security procurements and contracts, and from the cooperative purchasing contracts for subscriber radios.

Federal and state revenue from cost-reimbursable programs is less than the amount budgeted, with a corresponding reduction in consultant and other direct program expenses. For many programs, including the Unified Planning Work Program, unspent balances from federal and state awards will be available for use in FY2019.

Project funds for regional homeland security preparedness, received through the D.C. Homeland Security and Emergency Management Agency, are significantly less than expected thus far this fiscal year. These are primarily pass-through funds that support training exercises, equipment, and other regional needs. The variance as of March 31 is reflected in the reported amount of Subrecipient Pass-Through funds in the financial statements.

The Statement of Net Position as of March 31, 2018 shows an increase in cash, a reduction in accounts receivable, and an increase in capital assets. Accounts receivable was significantly higher in the prior year, due to the high dollar amount of cost-reimbursable equipment purchases for the Secure the Cities program. The increase in capital assets includes the purchase of a Cisco network

to replace the existing Sprint network, and COG's share of the audio-visual improvements in the Ronald F. Kirby Training Center on the first floor of the building.

Deferred revenue is recorded when funds are received in advance of expenditures. Included in the balance on March 31, 2018 is \$1.5 million in match funds received in advance from Amtrak for the repowering of two diesel locomotives to reduce emissions. The funds will be expended over two fiscal years, along with grant funds from the U.S. Environmental Protection Agency.

The Operating and Capital Expenditure reserves are fully funded, as per Board policy, and there is a balance of \$629,900 in undesignated net assets.

Metropolitan Washington Council of Governments
FY 2018 Statement of Revenue, Expense, and Change in Net Position
For the nine months ended March 31, 2018
With Comparisons to Approved Budget and Prior Year Results

Prepared on an accrual basis

	Fiscal YTD As of 3/31/2018	Budget FY2018	% of Budget	Prior FY As of 3/31/2017
Operations Revenue				
Federal and state revenue	15,626,500	25,325,700		17,043,800
Member dues	3,043,700	4,058,200		2,932,200
Regional funds	1,567,900	2,090,600		1,507,600
Building & investment revenue	498,600	866,000		525,400
Other revenue*	2,616,200	3,038,800		2,840,500
Total Operations Revenue	23,352,900	35,379,300	66%	24,849,500
Operations Expense				
Salaries - Direct program	6,430,400	8,940,500		6,103,500
Salaries - Leave benefits	1,258,400	1,749,600		1,250,600
Other employee benefits	1,983,700	2,757,900		1,849,600
Consultants	4,706,000	9,056,600		5,203,400
Other direct program expense	2,190,800	4,275,900		3,686,700
Support services, rent and other allocated expense	6,442,400	9,003,300		6,338,200
Total Operations Expense	23,011,700	35,783,800	64%	24,432,000
Net Surplus (Deficit) From Operations	341,200	(404,500)		417,500
<i>Change in Undesignated Fund Balance</i>	(212,100)			149,900
<i>Change in Designated Program Fund Balance</i>	553,300	(404,500)		267,600
Change in Net Position from Operations	341,200	(404,500)		417,500

*Other Revenue includes sponsorships, donations, fees for services, and other miscellaneous revenue.

Revenue - All Sources	FY2018 YTD	FY2018 Budget	
Operations	23,352,900	35,379,300	66%
Special Revenue Funds	413,400	199,700	207%
Subrecipient Pass-Through	6,379,000	25,344,800	25%
Contributed Services	297,000	307,700	97%
Total Revenue - All Sources	30,442,300	61,231,500	

Metropolitan Washington Council of Governments
 Comparative Statement of Net Position
 As of March 31, 2017 and March 31, 2018

	FY2018 as of 3/31/2018	FY2017 as of 3/31/2017	Increase (Decrease)
Current Assets			
Cash	3,463,900	1,805,800	
Investments	7,213,300	7,918,900	
Accounts receivable	7,473,400	10,696,000	
Prepaid expenses and other assets	1,319,400	1,516,000	
Total Current Assets	19,470,000	21,936,700	
Capital assets, net of depreciation	1,751,700	1,106,300	
Other non-current assets	121,700	76,500	
Total Assets	21,343,400	23,119,500	(1,776,100)
Liabilities			
Accounts payable	1,481,900	2,445,200	
Accrued payroll, leave & other expenses	1,796,700	1,279,100	
Deferred revenue	2,474,900	3,506,700	
Total Liabilities	5,753,500	7,231,000	(1,477,500)
NET POSITION*			
Net investment in capital assets	1,751,700	1,106,300	
Board designated reserves	10,904,400	11,027,100	
Project funds	2,295,700	2,459,500	
Restricted	8,200	8,200	
Undesignated	629,900	1,287,400	
Total Net Position	15,589,900	15,888,500	(298,600)
Total Liabilities and Net Assets	21,343,400	23,119,500	(1,776,100)

*Excludes Net Pension Asset of \$2,131,700, which is available only for pension plan benefits.

AGENDA ITEM #8

FISCAL YEAR 2019 WORK PROGRAM AND BUDGET

PROPOSED WORK PROGRAM AND BUDGET

Fiscal Year 2019

Chuck Bean
COG Executive Director

Leta Simons
COG Chief Financial Officer

COG Board of Directors
May 9, 2018

Agenda Item #8



FY2019 Budget of \$56.1 Million

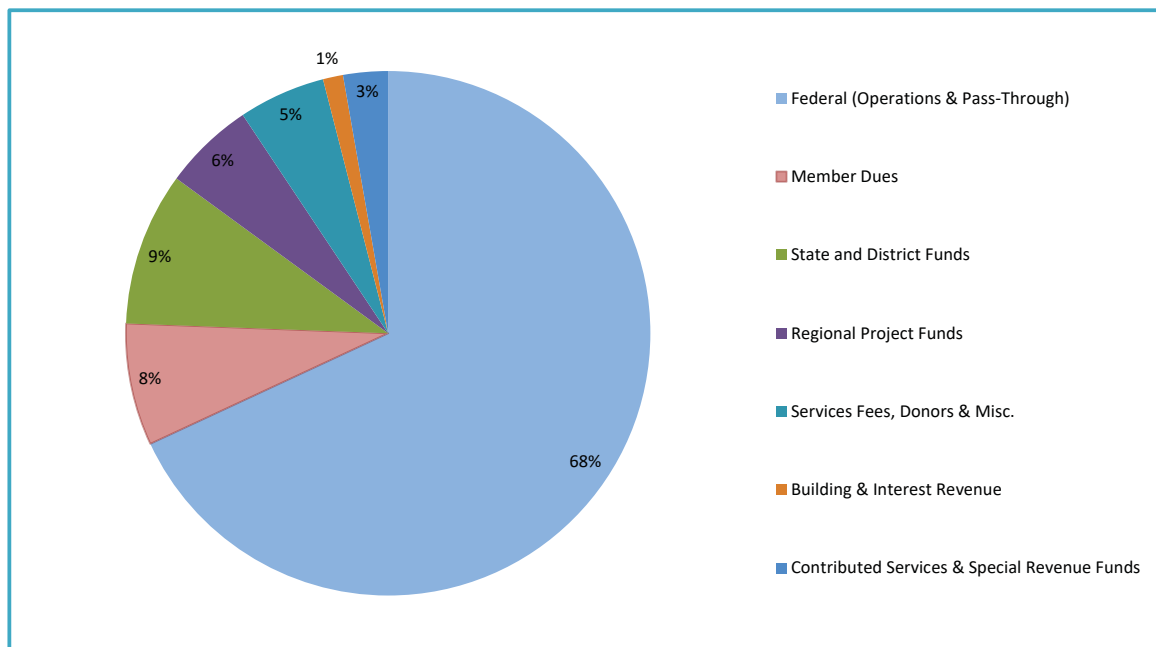
Operating Funds	\$31.8 Million
Pass-Through Funds	\$23.7 Million
Other Funds	\$.6 Million

Supporting COG's Region Forward Vision

COG's budget supports the following programs:

- Homeland Security & Public Safety - \$21.0 million (operating & pass-through)
- Transportation Planning - \$14.2 million
- Transportation Operations - \$8.3 million (operating & pass-through)
- Water Resources - \$4.3 million
- Strategic Initiatives and Member Services - \$1.9 million
- Environmental Resources - \$4.6 million
- Air Quality - \$1.0 million
- Health Planning & Community Services - \$356,000
- Metropolitan Planning - \$422,500

FY2019 Revenue Sources



Highlights of the FY2019 Work Program

- The Transportation Planning Board will make its quadrennial update to the long range transportation plan—Visualize 2045—helping decisionmakers to “visualize” the region’s future.
- Ensuring that Metro has the funding it needs to achieve a state of good repair, and provide a safe and reliable transportation system.
- Promote enhanced transportation incident management and best practices for public building physical security.
- Detailing the latest trends in residents’ commute times, commute satisfaction, mode choice, and more through the publication of the *State of the Commute Survey Report*.
- Providing population, household, and employment estimates for use in local and regional planning activities through the Round 9.2 Cooperative Forecasts.

Highlights of the FY2019 Work Program

- The COG Health Officials Committee will publish results of the first phase of the Social Determinants of Health project.
- Providing technical support for the Homeland Security Executive Committee will enable regional decision making.
- Expanding the purchase of electric and other alternate fuel vehicles and infrastructure, while reducing costs, through Fleets for the Future and other partnerships.
- Enhancing the Cooperative Purchasing Program, delivering savings on goods and services for members.
- Continually expanding and improving member services to best serve member jurisdictions.

Reserves and Undesignated Net Assets

As of **June 30, 2017** (most recent audited financial statements):

- Operating Reserve is fully funded at \$5.2 million.
- Capital Expenditure Reserve is funded at \$5.9 million. The 5-Year rolling Capital Expenditure Plan will be presented to the Board for consideration at the September 2018 meeting.
- Undesignated and Unrestricted Net Assets total \$805,100.

Budget Approval Process

- November:** Board of Directors approves the annual assessment of Member Dues and Regional Fees to be used in developing the Work Program and Budget.
- April:** Budget and Finance Committee reviews draft Work Program and Budget prepared by Management, and recommends approval or modifications.
- May:** Board of Directors approves or modifies the proposed Work Program and Budget.
- July:** Work Program and Budget is implemented at the start of the new fiscal year.

Leta Simons

COG Chief Financial Officer
(202) 962-3362
lsimons@mwkog.org

mwkog.org

777 North Capitol Street NE, Suite 300
Washington, DC 20002



For Work Program and Budget, please visit:

www.mwcog.org//documents/2017/06/07/cog-work-program-and-budget-budget-and-finance-cog-board/

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002

RESOLUTION ADOPTING THE FY 2019 WORK PROGRAM AND BUDGET

WHEREAS, the Metropolitan Washington Council of Governments (COG) has adopted *Region Forward* as its strategic plan guiding the development of its fiscal year work program and budget; and

WHEREAS, the COG Board of Directors policy boards and committees, with support from the COG management staff, have developed their proposed work programs and budgets based on *Region Forward* and anticipated revenue sources; and

WHEREAS, COG bylaws require the Executive Director to submit a proposed budget of the corporation to the Board of Directors for approval or modification; and

WHEREAS, the Budget and Finance Committee comprised of the COG Board executive committee, COG Corporate President, chairs of the Transportation Planning Board and the Metropolitan Washington Air Quality Committee, and COG Secretary Treasurer, reviewed and recommended approval of the proposed FY 2019 Work Program and Budget,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board approves the proposed FY 2019 Work Program and Budget.

**Metropolitan Washington Council of Governments
777 North Capitol Street NE, Suite 300
Washington, DC 20002**

OPERATING RESERVE POLICY

A. BACKGROUND

Reserves position an organization to weather significant economic downturns, manage the consequences of outside agency actions that result in revenue reductions, and address unexpected emergencies, such as natural disasters or catastrophic events caused by human activity. Maintaining an appropriately constructed reserve policy will align COG with best practices and current guidelines recognized by governmental and not-for-profit organizations.

In developing this policy, three primary risks were identified for COG:

1. Reduction of federal funding
2. Impairment of COG offices due to extreme events
3. Economic downturn

The Government Finance Officers' Association (GFOA) recommends 16 percent as a minimum baseline level for an operating reserve, which is approximately two months of an organization's recurring operating expenses. This recommendation, along with COG's overall financial health, its ability to adapt to funding shortages, and the availability of other emergency resources, were taken into consideration in developing this policy.

B. POLICY STATEMENT

The objective of this policy is to establish an Operating Reserve to provide continuity of essential services in the face of unforeseen, extraordinary events that significantly impact revenue or expenses, such as unexpected and significant loss of funding, impairment of office facilities, or economic downturn. The Operating Reserve is intended to provide COG with the resources needed to meet its financial commitments in a fiscally prudent manner and maintain program stability while adjusting to unusual and unexpected circumstances.

C. RESERVE LEVEL

The reserve shall be maintained in an amount that will support ~~ongoing operations and programs for two months (16.67 percent of annual operating expenses)~~ personnel expense and fixed costs for three months. This reserve level recognizes that COG has some flexibility to respond to economic downturns or loss of revenue, a line of credit that is available for short-term cash needs, commercial business insurance that will provide reimbursement under certain circumstances, and additional resources that can be accessed in an emergency situation.

The target reserve level will be calculated annually as an amount equal to ~~one-sixth of COG's adjusted total operating expenses~~ twenty-five percent of salaries, fringe benefits, and non-personnel support service expenses, including rent and administrative contracts. Excluded from the calculation will be direct program contractual and other non-personnel expenses, which are typically cost-reimbursable. Adjusted total operating expenses are the amount of total operating expenses reported in the most recent audited financial statements, less- ~~The calculation will also exclude~~ pension expense adjustments, funds passed through to sub-recipients, contributed services expense, and any other expenses not used to support COG's operations.

If the calculation results in an annual increase in the Operating Reserve of more than 5%, the Executive Director, with approval from the Budget and Finance Committee, may develop a plan to

increase the reserve to the target level over two or three years, in order to manage and maintain adequate levels in both the Operating Reserve and unrestricted net assets.

D. FUNDING

At the end of each fiscal year, Based on the calculation and provisions in Section C. of this policy, unrestricted net assets (accumulated operating surpluses) will be transferred to the Operating Reserve to maintain the target reserve level. If additional funds are needed to fully fund the reserve, the Executive Director will include a plan to provide the additional funding in the Work Program and Budget that will be approved prior to the start of the next fiscal year.

E. ACCOUNTING AND INVESTING

The Operating Reserve will be recorded in the accounting system and financial statements as a Board-Designated Reserve. Funds will be maintained as cash or cash equivalents, with a primary investment objective of capital preservation and liquidity.

F. USE OF THE OPERATING RESERVE

Use of the Operating Reserve must be approved in advance by the Board of Directors. To request use of the Operating Reserve, the Executive Director will make a recommendation to the Budget and Finance Committee that includes: a) analysis and determination of the proposed use of funds; b) efforts undertaken to obtain funding from other sources; c) a report on the current status of the reserve; and d) a plan to replenish the reserve. If approved, the Budget and Finance Committee will recommend the request to the Board of Directors for review and action.

G. PROHIBITED USE

The Operating Reserve will not be used to fund new programs or personnel, balance the operating budget in the normal course of business, or for any purpose other than the stated objective of this policy.

H. OVERSIGHT AND REPORTING

The Executive Director is responsible for ensuring that the Operating Reserve is maintained and used as described in this policy. The status of the Board-Designated Operating Reserve will be reported to the Board of Directors with COG's regular financial reports. The Budget and Finance Committee will review the Operating Reserve at least annually to ensure compliance.

I. POLICY REVIEW

The Executive Director will review the Operating Reserve Policy with the Budget and Finance Committee on an annual basis. At least every three years or earlier as may be warranted, the Budget and Finance Committee will assess the adequacy and effectiveness of this policy, and consider any changes that may have occurred with regard to COG's risk factors or financial health, accounting standards, industry best practices, and the regulatory environment. The Budget and Finance Committee will recommend any proposed policy changes to the Board of Directors for review and action.

J. SUPERCEDES PREVIOUS POLICY

This policy, along with the Capital Expenditure Reserve Policy, replaces the previous version of the Operating Reserve Fund Policy adopted by the COG Board of Directors on November 10, 2004 May 11, 2016 with Resolution R52-~~04~~2016.

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

RESOLUTION AMENDING THE OPERATING RESERVE POLICY

WHEREAS, the COG Board established an Operating Reserve Policy on May 11, 2016 by Resolution R52-2016 to provide continuity of essential services in the face of unforeseen, extraordinary events; and

WHEREAS, the current calculation of the target level of the Operating Reserve has an unintended consequence of potentially causing significant fluctuations in required funding from year to year; and

WHEREAS, a change in the calculation of the target level of the Operating Reserve would maintain the current level of the reserve while allowing gradual annual increases and decreases commensurate with COG's ongoing operating expenses; and

WHEREAS, increasing the funding level of the Operating Reserve over two to three years for new or expanded programs will allow better planning and management of the resources needed to maintain the Operating Reserve; and

WHEREAS, the Budget and Finance Committee has reviewed and recommends the proposed amendments to the policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The Board approves the attached revised Operating Reserve Policy dated May 9, 2018.

AGENDA ITEM #9

PENSION PLAN ADMINISTRATIVE COMMITTEE



MEMORANDUM

TO: Board of Directors
FROM: Chuck Bean, Executive Director
SUBJECT: Pension Plan Board Action on Employees' Pension Contributions
DATE: May 2, 2018

This memo is in support of the COG Board resolution to: 1) decrease the employee contribution to the COG defined benefit employee pension plan from 8 percent to 7 percent effective July 1, 2018; and 2) amend the COG's Pension Plan to reflect this change.

The proposed actions were reviewed and unanimously approved by the Pension Plan Administrative Committee (PPAC) at its April 25, 2018 meeting. Please see my April 19, 2018 justification memo to the PPAC for more detailed information.

BACKGROUND

Since the inception of COG's defined benefit pension plan, both COG (employer) and employees have contributed to the plan. The level of contribution has varied over the years, in part to reflect funding requirements and investment performance. Any changes to the employee contribution are considered first by the PPAC (which consists of three board members, two employee representatives, COG's Human Resources Director and the Executive Director who serves as Chair of PPAC) and must be approved by the COG Board of Directors and reflected in a plan amendment.

The years 2008-2013 was a period of market volatility and poor investment performance. During this time both employee and employer contributions were increased to stabilize plan funding. In subsequent years, benefitting especially from a strong investment performance in 2017, key indicators for the plan improved, notably the Actuarial Value of Assets which increased to 102% as of 12/31/17.

ANALYSIS & CONCLUSION

COG's actuarial analyst, Cheiron, presented their analysis to the PPAC on April 25 (presentation is attached). Their modeling indicates that the plan's funding could tolerate a reduction in both the employee and employer contribution rates. If needed in the future, management will take measured actions should investment performance and future funding not meet funding projections as presented by our pension and investment consultants.

**METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 NORTH CAPITOL STREET, NE
WASHINGTON, DC 20002**

**RESOLUTION TO AMEND THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
PENSION PLAN**

WHEREAS, the Metropolitan Washington Council of Governments (COG) has established and maintained the COG Pension Plan (Plan) for the benefit of its employees; and

WHEREAS, Section 10.01 of the Plan provides that COG has the ability to amend the Plan;
and

WHEREAS, a careful and thorough actuarial study revealed that surplus funding is available;
and

WHEREAS, COG management and the Pension Plan Administrative Committee, after careful consideration of the impact on future funding, have recommended that this surplus be redistributed back to current COG employees, through a decrease in employee contribution effective July 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board amends the COG Pension Plan Section 6.03(a) sentence one to read: Each Participant shall be required to contribute to the Plan 7.0% (seven percent) of Compensation.

This amendment will be effective as of the first pay period beginning on or after July 1, 2018.



MEMORANDUM

TO: PPAC Committee Members
FROM: Chuck Bean, Executive Director
SUBJECT: Pension Plan Board Action on Employees' Pension Contributions
DATE: April 19, 2018

In preparation for our April 25 PPAC meeting, this memo outlines my recommendation to decrease the employee contribution to COG's defined benefit employee pension plan from 8% to 7% percent effective July 1, 2018.

BACKGROUND

Since the inception of COG's defined benefit pension plan, both COG and employees have contributed to the plan. The level of contribution has varied over the years, in part to reflect projections of funding requirements and investment performance. Any changes to the employee contribution must be approved by the COG Board of Directors and reflected in a plan amendment. Employer contributions to the plan are internally approved by the Executive Director and the Chief Financial Officer as part of COG's fiscal indirect cost allocation plan.

During the period of poor investment performance and ongoing market volatility between 2008 to 2013 both employee and employer contributions were increased to stabilize plan funding. The employee contribution rates were increased to 6% in 2008, to 7% in 2009, to 7.5% in 2011, and to 8% in 2013. In subsequent years, key indicators for the plan improved (Market Value of Assets [MVA], Actuarial Value of Assets [AVA]) and the plan benefited from strong investment performance, particularly in 2017.

PLAN FUNDING STATUS (AS OF DECEMBER 31, 2017)

We have asked Cheiron staff to present their analysis and be available to answer questions on April 25. Please refer to analysis by Cheiron, COG's Valuation and Pension Consultant, which indicate the funding surplus – as of 12/31/17 an AVA of 102% and an MVA of 128% over Actuarial Liability. Modeling indicates that the plan's funding could tolerate a reduction in both the COG and member contribution rates.

CONCLUSION

In the scenarios modeled by Cheiron (see slides 16-22), I conclude that, with reasonable assumptions about expected future returns and projections through the next several years, a reduction to 7% for employee contributions is warranted. As always, management will take measured actions as needed should investment performance and future funding not meet funding projections as presented by our pension and investment consultants.

2018 Preliminary Actuarial Valuation Results

April 25, 2018

Fiona Liston, FSA, EA
Brian Benjaminson

Your COG Pension Plan

- COG sponsors a defined benefit pension plan:
 - **A defined benefit plan** is a type of pension plan in which an employer provides a specified benefit on retirement that is determined by a formula based on the employee's earnings history, tenure of service, and age, rather than depending on individual investment returns.
 - Annual contributions (deducted from paychecks on a bi-weekly basis) are required by both members (e.g., COG employees) and COG.
 - Currently members provide 8%, and COG provides 10% of payroll. This presentation includes scenarios if the member and COG portion reduced to 7% and 9% of payroll, respectively.
 - The contributions are invested in fixed income and equity investment vehicles under an investment policy managed by the COG Pension Plan Advisory Committee (PPAC) assisted by a professional investment advisor and supported by an expert actuary.
 - Members of the PPAC include COG Board members, employee representatives, and COG management.
 - COG's defined benefit plan is designed based on a 7% annual rate of return.
 - Copies of COG's defined benefit plan are available on the COG Employee Intranet.

Your COG Pension Plan (cont.)

- COG's defined benefit plan:
 - When you retire, you can receive a monthly amount payable for your lifetime.
 - You are eligible to retire at the earlier of age 65 with 5 years of service OR age 60 with 25 years of service.
 - Your benefit is 3.2% of average final compensation for each year of service, with a maximum of 80% of average final compensation.
 - Payments increase with cost-of-living.
 - You may take a lesser amount and extend payment over the life of your spouse.
 - Optionally, you can decline the monthly payment and instead take a lump sum distribution of an equivalent value or a combination of the annuity and lump sum.
 - There are currently 31 former COG employees receiving monthly pension payments (annuities).



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3

2018 Actuarial Valuation Summary

- COG's plan is well funded:
 - Funded ratio increased from 99% to 102% (based on actuarial valuation of assets)
 - Solvency ratio is 128% (the current market value of assets is 128% of the amount needed to pay all Plan participants their lump sum cashout as of 1/1/2018)
 - Projections show that small variations in contribution rates or investment returns will not have much of an impact on the projected funded status over the coming decade

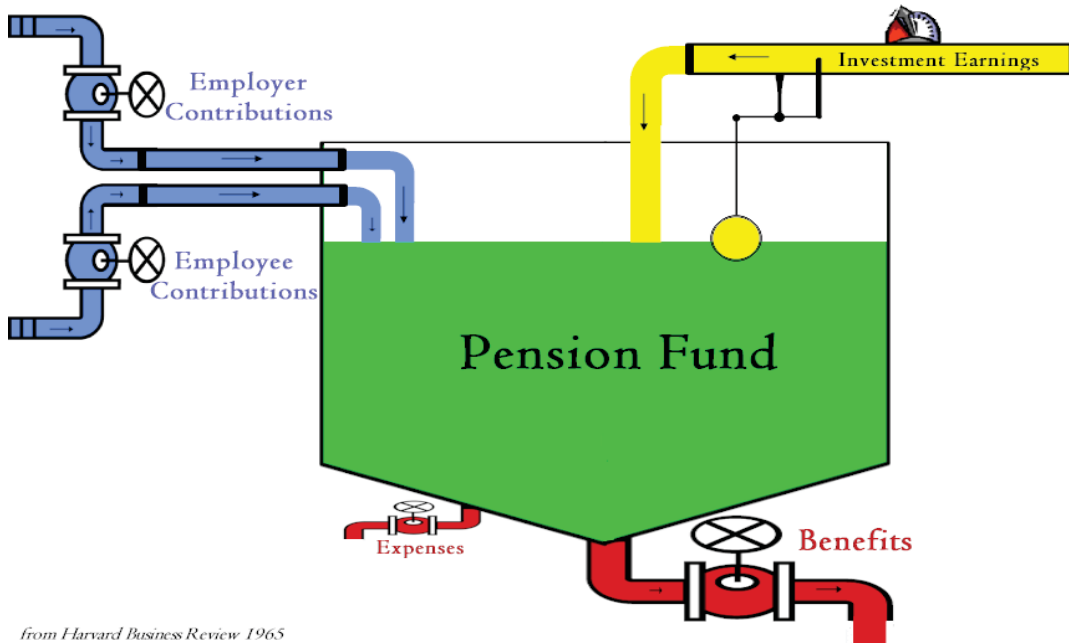


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4

The Valuation Process



from Harvard Business Review 1965

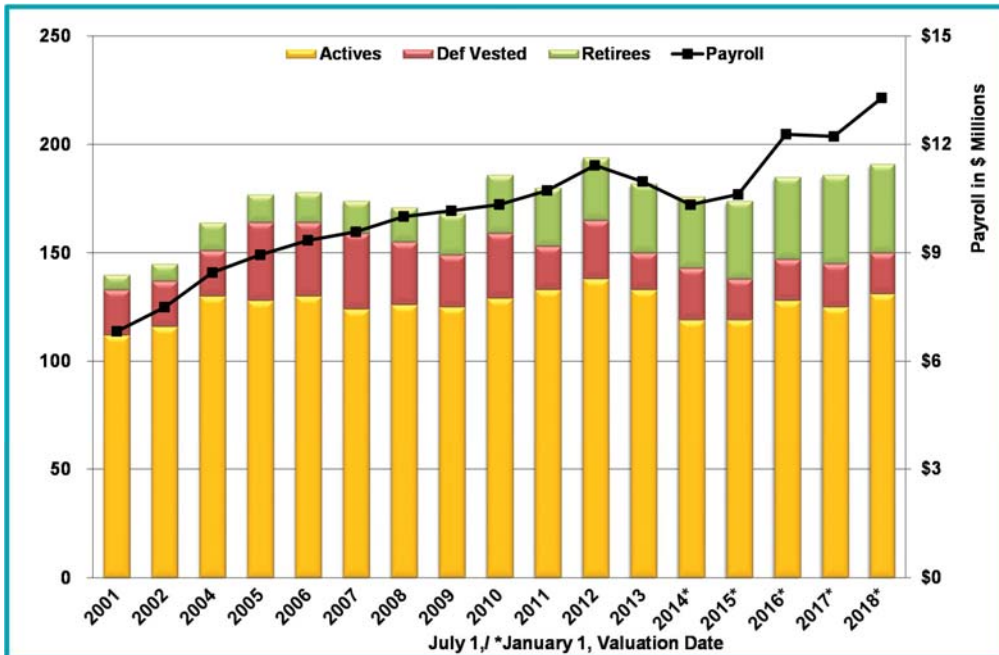


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5

Historical Review: Participation

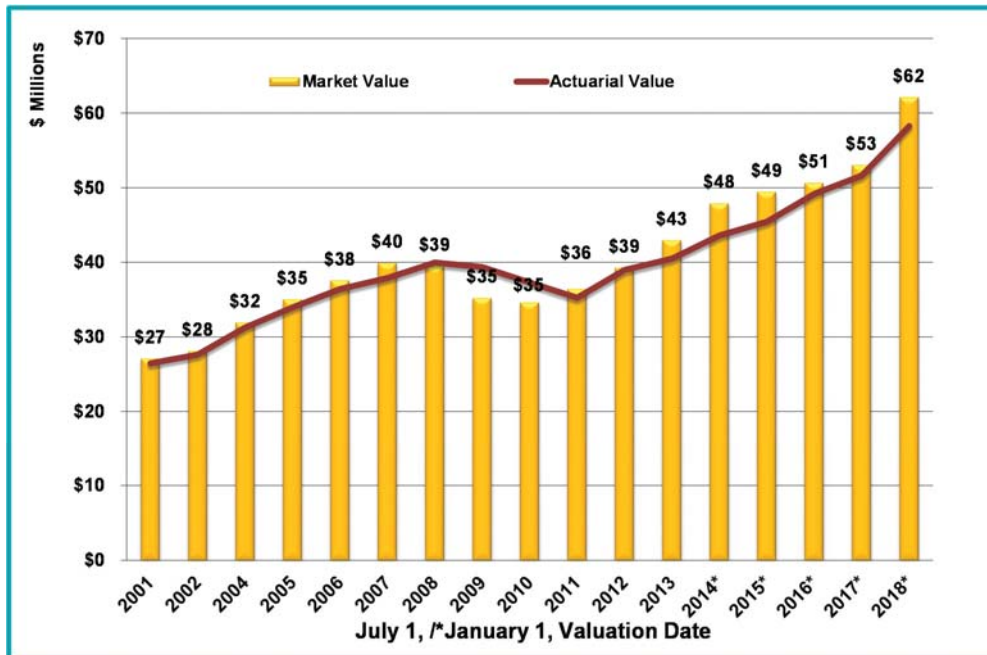


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6

Historical Review: Assets



Numbers shown are the market value of assets at each valuation date.



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7

Definitions

- Present Value Accrued Benefits (PVAB)
 - How much would the Plan have to pay if everyone requested their lump sum cashouts as of the valuation date
- Actuarial Accrued Liability (AAL)
 - Funding target that takes into account benefits accrued to date plus the knowledge that pay growth will continue
- Present Value Future Benefits (PVFB)
 - Liability for current participants including future accrual of service and salary
- Market Value of Assets (MVA)
 - Financial statement value
- Actuarial Value of Assets (AVA)
 - Smoothed value of assets valued at expected value at the valuation date plus 25% of the difference between the market value and expected value
- Funded Ratios
 - Ratio of Actuarial Value of Assets to the Actuarial Accrued Liability
 - Measures how full is the “tank” using a smoothed asset basis

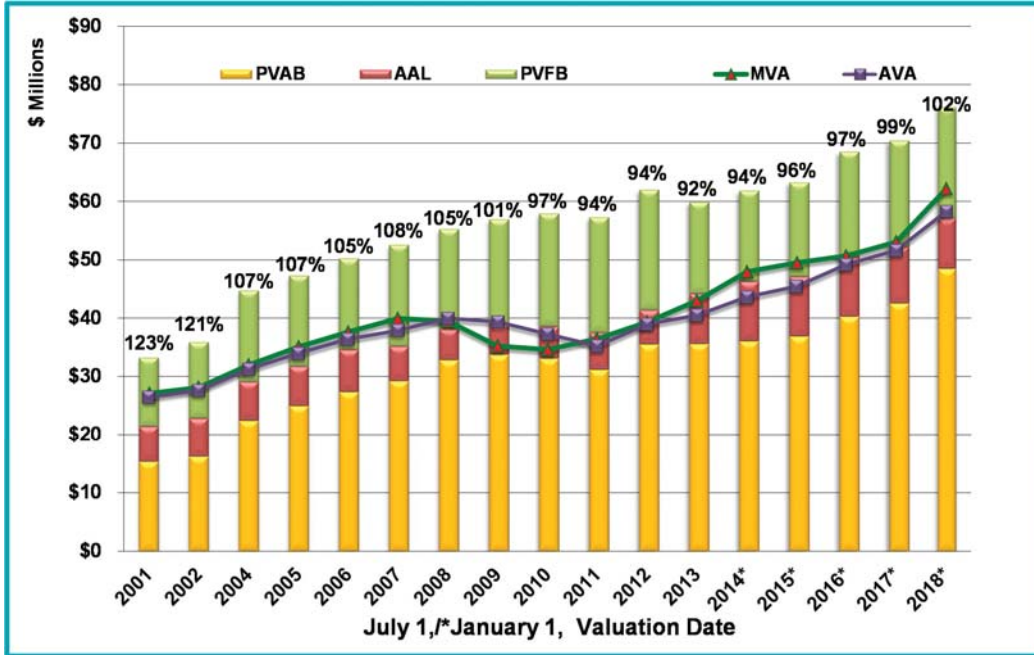


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8

Historical Review: Liabilities & Assets



Percentages represent the actuarial value of assets compared to the AAL.

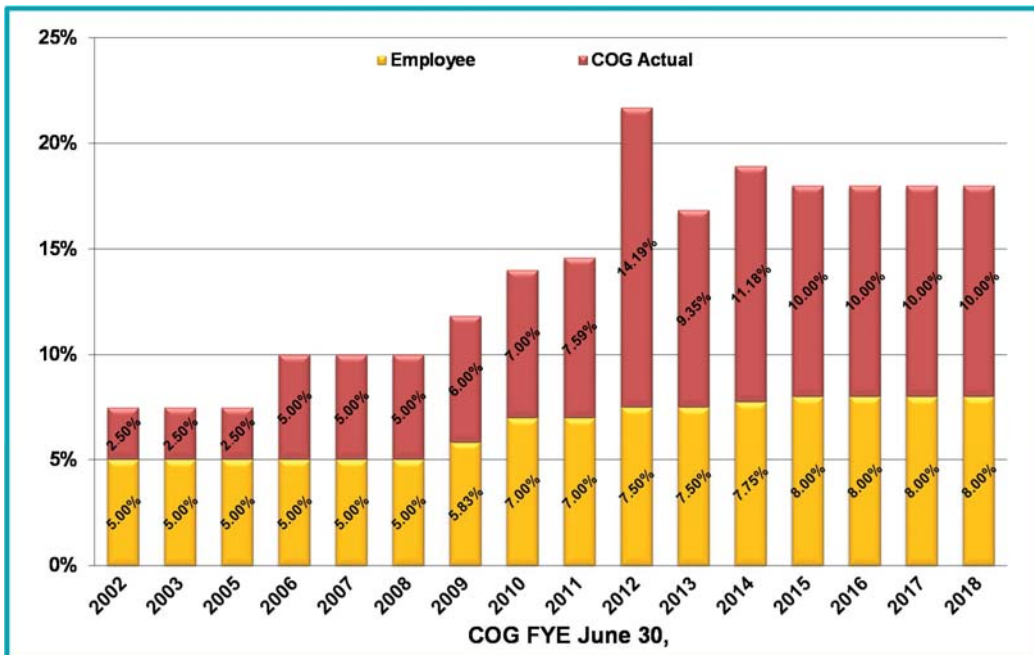


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9

Historical Review: Contributions



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10

Key Results - Data

Valuation Date	January 1, 2017	January 1, 2018	% Change
Number of Actives	125	131	4.8%
Total Salary (in millions)	\$ 12.2	\$ 13.3	8.7%
Average Salary	\$ 97,758	\$101,406	3.7%
Retirees Receiving Monthly Annuities	31	31	0.0%
Annual Annuities (excludes supplements) (in millions)	\$ 1.477	\$ 1.467	(0.7%)
Average Annual Annuity	\$ 47,633	\$ 47,316	(0.7%)
Additional Retirees Receiving the Supplemental Benefit	10	10	0.0%



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11

Market Value Change

	Year Ending	
	12/31/2016	12/31/2017
Starting Assets	\$ 50.7	\$ 53.0
Contributions	2.2	2.4
Benefits Paid	(3.6)	(0.6)
Expenses	(0.1)	(0.1)
Earnings*	<u>3.8</u>	<u>7.5</u>
Ending Assets	\$ 53.0	\$ 62.2
Return for Fiscal Year	7.7%	13.8%

* Earnings in both years include any NY Life experience adjustment charged or credited due to participation in the Pension Account.



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12

Actuarial Value Change

	Year Ending	
	12/31/2016	12/31/2017
Starting Assets	\$ 49.2	\$ 51.6
Contributions	2.2	2.4
Benefits Paid	(3.6)	(0.6)
Expenses	(0.1)	(0.1)
Earnings	<u>3.9</u>	<u>5.0</u>
Ending Assets	\$ 51.6	\$ 58.3
Return for Fiscal Year	8.0%	9.5%



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13

Key Results (\$ in millions)

Valuation Date	January 1, 2017	January 1, 2018	% Change
Actuarial Accrued Liability	\$ 52.20	\$ 57.15	9.5%
Actuarial Value of Assets	<u>\$ 51.60</u>	<u>\$ 58.27</u>	12.9%
Unfunded Actuarial Liability (UAL)	\$ 0.60	\$ (1.12)	
Funded Ratio	99%	102%	
Normal Cost of Benefits Accruing	18.18%	18.34%	0.9%
Amortization of UAL	0.44%	(0.79%)	(279.5%)
Admin. Expenses	<u>0.75%</u>	<u>1.00%</u>	33.3%
Total Target Cost	19.37%	18.55%	(4.2%)
Less Member Contribution	<u>8.00%</u>	<u>8.00%</u>	0.0%
Net Target Cost	11.37%	10.55%	(7.0%)
Number of Amortization Years	20.00	19.00	



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14

Plan Solvency (\$ in millions)

Valuation Date	January 1, 2017	January 1, 2018	% Change
Market Value of Assets	\$ 53.05	\$ 62.16	14.0%
Cashout Liability*	<u>42.54</u>	<u>48.48</u>	17.2%
Cushion	\$ 10.51	\$ 13.68	30.1%
Funded Ratio	125%	128%	2.8%

* Total of all lump sum cashout amounts due as of valuation date.

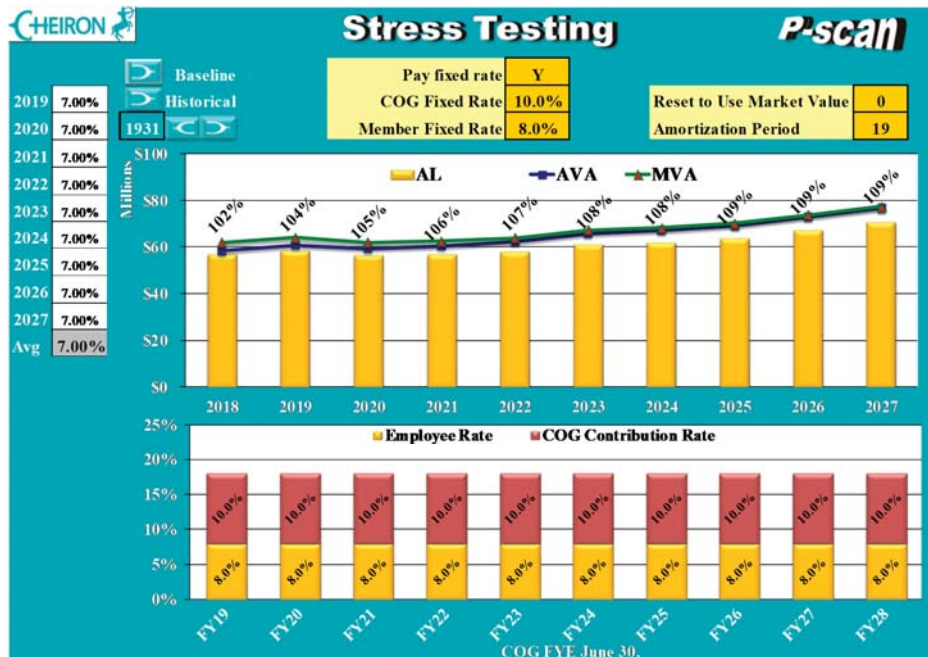


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15

COG (10%) and Member (8%) Contributions – AVA Future Trend Assuming 7% Return in all Years



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16

Notes on projection

- Accrual of benefits plus expenses costs 19.34% per year, while contributions are projected to be only 18% per year
- In previous projection the plan's funded ratio still showed improvement from 102% to 109%
- This is due to continued recognition of \$4 million of investment gains
- Projection on the next slide shows the funded ratio using a market value of assets and demonstrates that the plan's funding is actually staying just about fixed at 109%

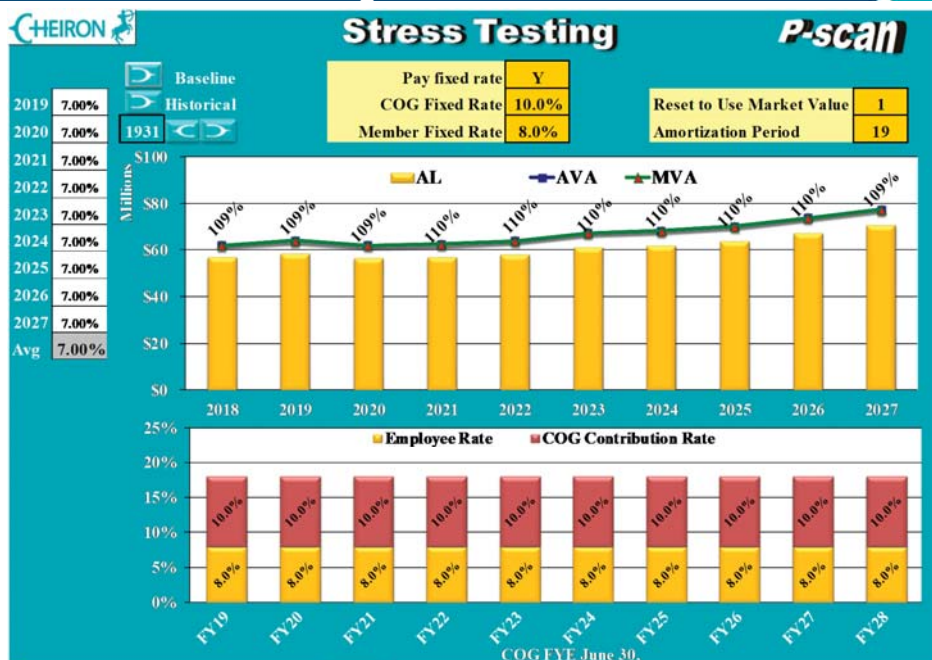


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17

COG (10%) and Member (8%) Contributions – MVA Future Trend Assuming 7% Return in all Years



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18

Change in Contribution Amounts

- Current Contribution Amount
 - COG: 10% of payroll
 - Member: 8% of payroll
- Impact of 1% reduction in each to
 - COG: 9% of payroll
 - Member: 7% of payroll
- Next 3 slides show projections using lower contribution rates
 - First shows the market value funded ratio decreasing from 109% to 104% over the period if returns are exactly equal to 7% per year
 - Next we show the impact of a zero return in 2018 with return of 7% per year thereafter
 - Cushion is entirely used up in one year, then funded percentage drops throughout period but never less than 94%
 - Finally we show the impact of the plan earning 5% per year throughout the period
 - Funded percentage starts at 109% and declines to 85% as surplus is used up and underfunding impacts the funded status

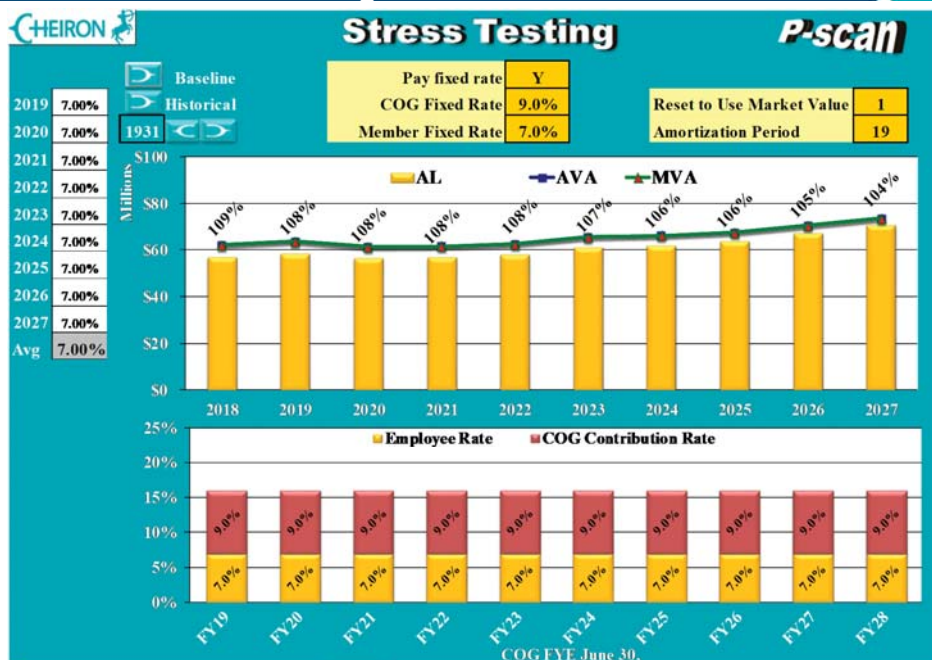


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19

COG (9%) and Member (7%) Contributions – MVA Future Trend Assuming 7% Return in all Years

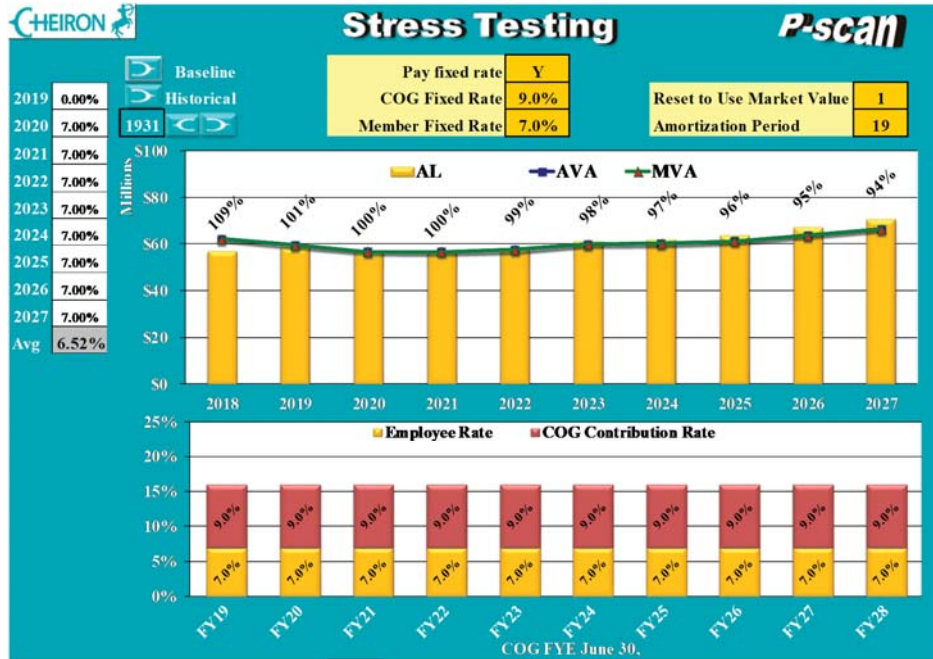


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20

COG (9%) and Member (7%) Contributions – MVA Future Trend Assuming 0% Return in 2018

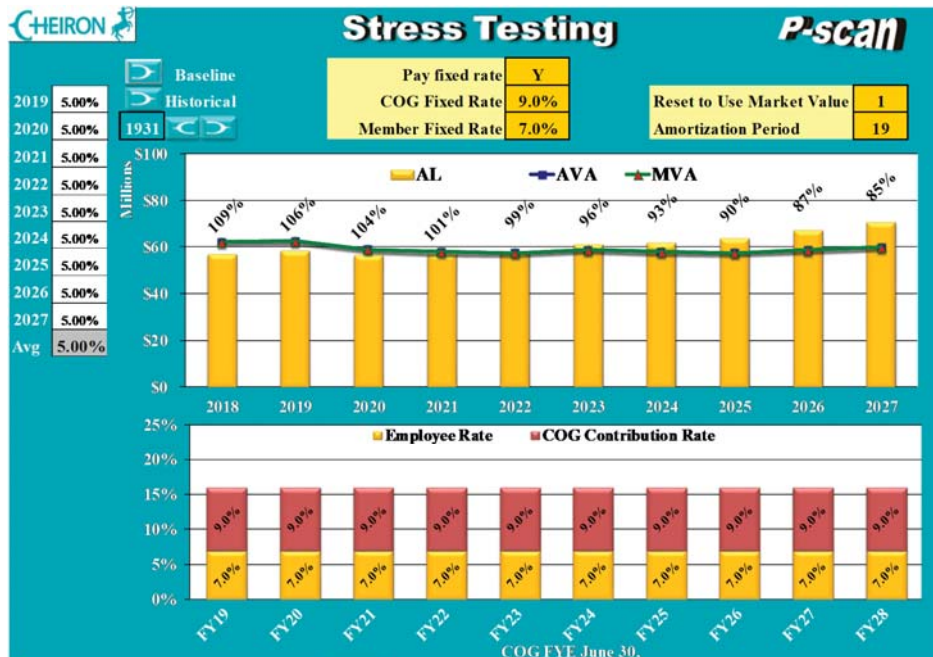


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21

COG (9%) and Member (7%) Contributions – MVA Future Trend Assuming 5% Return in all Years



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22

Required Disclosures

In preparing this presentation, we relied on information supplied by the Metropolitan Washington Council of Governments.

The actuarial assumptions, data and methods are those used in the preparation of the latest actuarial valuation report prepared for this plan as of January 1, 2018.

The assumptions reflect our understanding of the likely future experience of the Plan, and the assumptions as a whole represent our best estimate for the future experience of the Plan. The results of this presentation are dependent upon future experience conforming to these assumptions. To the extent that future experience deviates from the actuarial assumptions, the true cost of the Plan could vary from our results.

I certify that, to the best of my knowledge, this presentation and its contents are complete and accurate and have been prepared in accordance with generally recognized and accepted actuarial principles and practices which are consistent with the Code of Professional Conduct and applicable Actuarial Standards of Practice set out by the Actuarial Standards Board. Furthermore, as a credentialed actuary, I meet the Qualification Standards of the American Academy of Actuaries to render the opinion contained in this presentation. This presentation does not address any contractual or legal issues. We are not attorneys, and our firm does not provide any legal services or advice.

Cheiron's presentation was prepared solely for the Metropolitan Washington Council of Governments for the purposes described herein, except that the Plan auditor may rely on the report solely for the purpose of completing an audit related to the matters herein. Cheiron does not intend to benefit any other person who receives the presentation and assumes no duty or liability to such a person.

Fiona Liston, FSA, EA
Principal Consulting Actuary



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4/25/2018

23

AGENDA ITEM #10

LEGISLATIVE MONITORING UPDATE



July 11, 2017

The Honorable Pete Sessions
Chairman, The Committee on Rules
U.S. House of Representatives
H-312, The Capitol
Washington, D.C. 20515

Re: Opposition to Amendment #328 to H.R. 2810, National Defense Authorization Act for FY 2018

Dear Chairman Sessions:

On behalf of the Metropolitan Washington Council of Governments (COG) Board of Directors I am writing to urge you to oppose any changes to the current slot and perimeter statutes governing operations at Ronald Reagan Washington National Airport. COG is an independent, nonprofit association of leaders from 24 local governments that addresses major regional issues in the District of Columbia, suburban Maryland and Northern Virginia. We request Amendment #328, which has been submitted to the Committee, not be made in order.

Since the 1960s, Reagan National has been governed by a limit on the number of takeoffs and landings per hour, called the "slot rule," and a restriction on the distance of non-stop flights known as the "perimeter rule." These rules were put in place to maintain the airport system balance, create a safe operating environment, and mitigate noise issues for neighborhoods in the flight path of the airport, and they have been effective for many years.

The current slot and perimeter rules were instituted with the clear intent that Dulles would be the central hub for Northern Virginia long-distance flights – not DCA. Congress has previously made changes to these rules that have disrupted the balance between the two airports. During FAA reauthorizations Congress added more slots at Reagan National, and allowed more flights to destinations beyond the perimeter. Additionally, airline mergers and industry changes also brought more traffic to Reagan National. Not only are the resulting volumes straining Reagan National's already physically constrained infrastructure, but the resulting imbalance across the region's three airports means that flight volumes are decreasing at the two airports where room exists to accommodate growth, and where infrastructure investments have been made to serve that growth: Dulles and BWI.

The amendment to the National Defense Authorization Act further loosening the existing slot and perimeter rules will create further imbalance, putting our entire regional airport system at a further disadvantage and hurting our regional economy. The COG Board of Directors strongly urges you to oppose any additional slots or changes in the perimeter rule at Reagan National.

Sincerely,

A handwritten signature in blue ink, appearing to read "K.R. McDuffie".

Kenyan R. McDuffie
Chair, COG Board of Directors

CC: The Honorable Mac Thornberry, Chairman, House Armed Services Committee
The Honorable Adam Smith, Ranking Member, House Armed Services Committee

AGENDA ITEM #11

RESULTS OF THE 2018 HOMELESS ENUMERATION REPORT

2018 HOMELESS ENUMERATION REPORT SUMMARY

For the 18th consecutive year, the Metropolitan Washington Council of Governments' (COG) Homeless Services Planning and Coordinating Committee has conducted a regional enumeration of the area's residents experiencing homelessness and those who are now permanently housed and no longer considered homeless.

This year's enumeration and survey occurred on January 24, 2018.

The report provides a one night "snapshot" of the region's homeless population within nine metropolitan Washington area jurisdictions. It is important to note that this "snapshot" by definition provides one perspective on the state of homelessness in the metropolitan Washington region on only one night, and the count may be influenced by numerous variables, such as weather and bed availability by jurisdiction.

The nine participating jurisdictions are:

- City of Alexandria
- Arlington County
- District of Columbia
- Fairfax County (including data from the City of Falls Church and the City of Fairfax)
- Frederick County (including data from the City of Frederick)
- Loudoun County
- Montgomery County
- Prince George's County (including data from the City of Bowie)
- Prince William County (including data from the City of Manassas and the City of Manassas Park)

The report includes a count of the region's residents who are:

- Unsheltered persons living on the streets, including parks, alleys, and camp sites
- Staying in an emergency or hypothermia shelter or safe haven
- Living in transitional housing where they receive supportive services designed to help them move into some form of permanent housing
- Formerly homeless people now living in permanent supportive housing or other permanent housing who are receiving supportive social services

NOTE: Please see separate attachment for full report.

**Please see separate
attachment for full Homeless
Enumeration Report.**

METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS
777 N. Capitol Street, N.E.
Washington, D.C. 20002

RESOLUTION APPROVING THE 2018 HOMELESSNESS IN METROPOLITAN WASHINGTON REPORT

WHEREAS, since 2000, the Metropolitan Washington Council of Governments (COG) has convened local homeless services providers through the Homeless Services Planning and Coordinating Committee; and

WHEREAS, since 2001, the committee has coordinated an annual enumeration of the region's homeless population during the last ten days of January; and

WHEREAS, the committee is committed to gathering, analyzing, and sharing data regarding persons experiencing homelessness regionally on an annual basis to solve this crisis.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE METROPOLITAN WASHINGTON COUNCIL OF GOVERNMENTS THAT:

The board approves the *2018 Homelessness in Metropolitan Washington* report and encourages the members of the region's Continuum of Care to collaborate, coordinate, and seek regional solutions to enhance inter-jurisdictional cooperation to ensure that the experience of homelessness for residents in our region is brief, rare, and non-recurring.

AGENDA ITEM #12

METRORAIL SAFETY COMMISSION UPDATE

Note: Sent under the authority of the Metrorail Safety Commission (MSC). The MSC is an independent agency and not a COG board or committee; however, COG has been supporting the jurisdictions and the Federal Transit Administration (FTA) in establishing the MSC.

NEWS RELEASE

Former NTSB Chair Christopher Hart Elected Chairman, Metrorail Safety Commission

Another former NTSB Chair, Mark Rosenker of Virginia, elected Vice Chairman

Washington, D.C. (March 27, 2018) – The Metrorail Safety Commission (MSC) today elected as its Chairman Christopher A. Hart, who served as Chairman of the National Transportation Safety Board (NTSB) in the Obama administration.

The election of officers came at the commission’s second meeting, along with other steps to firmly establish the body as an independent entity to oversee the safety of Metro and move toward certification by the Federal Transit Administration (FTA).

Mark V. Rosenker of Virginia, another former NTSB Chairman who served under President George W. Bush and eight months during President Obama’s first term, was elected the MSC Vice Chairman.

“It’s a privilege and an honor to have the opportunity to help improve the safety of our Metro system, of which I am a rider,” Chairman Hart said. “I look forward to drawing from my extensive safety experience at the NTSB to help our region’s Metro system.”

Vice Chairman Rosenker added, “I look forward to working with my colleagues on this new commission to help raise the bar of safety for this very important mode of transportation that serves so many residents and visitors to the National Capital Region.”

The dual officer role of MSC Secretary-Treasurer will be filled by Debra Farrar-Dyke, senior transportation and administration professional from Maryland.

At today’s meeting, the MSC also discussed the hiring process for candidates to serve as the commission’s Executive Director, reviewed the steps necessary to achieve the body’s official certification by the FTA, and agreed to other administrative steps to establish the commission. The MSC’s next meeting is scheduled for April 10.

CONTACT:

Please direct all media inquiries regarding the Metrorail Safety Commission to MSC Counsel Chuck Spitulnik: cspitulnik@kaplankirsch.com, (202) 955-5600

The Council of Governments is an independent, nonprofit association where area leaders address regional issues affecting the District of Columbia, suburban Maryland, and Northern Virginia. forward

Note: Sent under the authority of the Metrorail Safety Commission (MSC). The MSC is an independent agency and not a COG board or committee; however, COG has been supporting the jurisdictions and the Federal Transit Administration (FTA) in establishing the MSC.

NEWS RELEASE

Metrorail Safety Commission Names David L. Mayer, Ph.D. Chief Executive Officer

Washington, D.C. (April 24, 2018) – The Metrorail Safety Commission (MSC) unanimously approved David L. Mayer, Ph.D. as the Chief Executive Officer of the new, independent safety body, effective June 4, 2018.

As Chief Executive Officer, Dr. Mayer will oversee the management and operations of the MSC, which was created by the District of Columbia, Maryland, and Virginia to serve as the State Safety Oversight Agency for the Metrorail system. His broad experience in safety management includes serving most recently as Chief Safety Officer for the Metropolitan Transportation Authority (MTA) in New York City and previously serving as Managing Director at the National Transportation Safety Board (NTSB).



“Dr. Mayer’s 25 years of transportation safety experience and outstanding leadership skills, coupled with his knowledge of complex federal oversight and regulatory practices, make him the ideal person to lead our new organization as we work to help ensure a safe Metro system for area residents and visitors to our region,” said MSC Chairman Christopher Hart.

"I appreciate the support expressed by the Metrorail Safety Commission and look forward to the opportunity to work with the Commissioners, Metro, the Federal Transit Administration (FTA), and our

regional partners on this important new initiative,” Dr. Mayer said. “Given my previous work at the NTSB and as a former resident of the Washington region and longtime Metrorail commuter, I am very familiar with Metro and understand the importance of ensuring a safe transit system.”

At the MTA, Dr. Mayer served as the senior safety executive at North America’s largest transportation authority where he leveraged resources of more than 300 safety professionals across multiple agencies and instituted programs to foster an effective safety culture. At the NTSB, he oversaw more than 65 major investigations of high-visibility transportation accidents, including the 2009 Metrorail Red Line train collision near the Fort Totten station.

He has a Ph.D. and M.A. in Human Factors/Experimental Psychology from Rice University as well as a B.A. in Psychology from Centenary College.

Dr. Mayer’s selection is the latest action to bring the MSC another step closer to being certified by the Federal Transit Administration. The Metropolitan Washington Council of Governments (COG) has been supporting the jurisdictions and the FTA in establishing the MSC so that it can assume safety oversight of Metro from the FTA.

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AGENDA ITEM #13

OTHER BUSINESS

AGENDA ITEM #14

ADJOURN