



May 1, 2020
ADDENDUM #1
QUESTIONS and ANSWERS

QUESTION 1:

Will we be able to add new DBE firms when we submit quotes for individual projects or do we need to provide a list of DBE firms in our qualifications package?

ANSWER: YES

QUESTION 2:

Regarding page 14, XIV. RFQ 20-002 Response, are the following forms required in our submittal?

1. Signed Attachment A Terms and Conditions
2. Signed Attachment B Certification Regarding Debarment
3. Certificates of Insurance

ANSWER: YES to each

QUESTIONS 3, 4, 5:

3. Given that the DBE plan is optional and that each task may require different supplemental services, please clarify what is required to show commitment to meeting the DBE goal?
4. Should we submit a DBE Participation Plan as part of this proposal, or is a DBE plan only submitted during subsequent processes when firms are selected for specific projects?
5. Do we need to include a DBE subconsultant in our submission at this stage of the procurement process?

ANSWER: The DBE is not scored on the RFQ. The DBE plan relates to the later project task submissions. Points are awarded at that time for DBE participation.

QUESTION 6:

Can my firm submit qualifications only for the technical assistance areas where we are qualified, rather than participating as part of a larger team that will address all potential assistance needs?

ANSWER: The RFQ is seeking submissions of qualification statements from consultants for participation in the TLC procurement process. Firms submitting qualifications in response to the RFQ will be added to our list of pre-qualified consultants. The RFQ that is currently open does not require firms to identify specific subcontractors in the submission of their qualification statements.

We are not soliciting proposals for specific projects at this time. After the RFQ closes, we will update the list of pre-qualified consultants and soon after, we will contact the firms on the updated list to begin the solicitation process for this year's projects. At that time, firms responding to the solicitation for specific project proposals may choose to include sub-contractors as part of their proposals.