



ADDENDUM 1

Questions/**Answers**

1. Can the Technical and Cost Proposals include a cover sheet that includes the contact information for the proposal? Will it count towards any page counts?

YES/ YES

2. Is there a page limit for the proposal and particularly the technical proposal?

NO but there is a maximum file size as noted on the RFP.

3. Are there formatting requirements for the submission (e.g., font style, size, margins)?

NO but Franklin Gothic Book font at an 11 or 12 font size is preferred.

4. Is there a specified/preferred period of performance for this work?

NO, respondents should provide an estimated schedule to complete this work based on their own staffing and project workload.

5. What is the budget for this opportunity?

The not to exceed budget is \$180,000. Respondents are encouraged to consider current local government budgeting constraints. Scoring provides higher scores for lower budget submissions for the same work.

6. Would the COG accept a proposal that offers tiered options (i.e. basic vs. enhanced approach) with corresponding pricing?

YES, but there needs to be a pricing that allows our scoring process to be compared objectively based on the statement of work.

Additional proposed tasks need to be priced separately.

Lump sum pricing including additional tasks may be deemed non-responsive.

7. Will the contractor receive access to data from the participating CoCs and/or other regional datasets for quantitative analysis?

YES

8. Are there any jurisdictional or COG privacy requirements related to surveying/interviewing individuals with lived experience?

YES, the contractor must assure all interviewees (whether they have lived experience with homelessness or not) their responses will be confidential and not attributed to them in any discussions or written documents that are shared with COG and the participating CoCs

9. Are the contractors able to offer any incentives/compensation for interviewing individuals with lived experience?

YES

10. Does the COG have any guidance on level of effort recommended for focus groups and qualitative interviews?

NO

11. Is there a clearance or approval process before we collect data and what is the estimated time for this process?

There is no specific approval process but anticipate that it may take several weeks to gather administrative level data across multiple jurisdictions.