



August 21, 2018

Ms. Kristi Wisniewski  
Inova powered by EXOS  
8501 Arlington Blvd., Suite 200  
Fairfax, VA 22031

RE: **Request for Proposal (RFP) #18-011 – Health and Wellness Program Services**

Dear Ms. Kristi Wisniewski:

The Metropolitan Washington Council of Governments (COG) is pleased to provide official notification that Inova powered by EXOS's response to **RFP #18-011** has been accepted to provide *Health and Wellness Program Services* for Participating Agencies in the National-Capital region (See Attachment).

**COG Award #19-005** to Inova powered by EXOS shall include the following terms:

<b>Period of Performance:</b>	August 21, 2018 – August 20, 2019, with three (3) one-year renewal options
<b>Award Amount:</b>	Varies by the Participating Agencies
<b>COG Administrative Fees:</b>	2% of gross sales for all contracts made pursuant to this RFP due to COG semi-annually of each contract year
<b>Reporting Requirements:</b>	Semi-annual sales reports due to COG on November 30 <sup>th</sup> (covering May 1 – Oct 31) and May 31 <sup>st</sup> (covering Nov 1 – April 30) of each contract year

This signed award notification incorporates the following and will serve as Inova powered by EXOS's notice to proceed with contacting the Participating Agencies regarding *Health and Wellness Program Services*:

1. RFP #18-011 – *Health and Wellness Program Services*;
2. Inova powered by EXOS's Technical Proposal dated July 13, 2018;
3. Attachment F – Rider Clause;
4. Exhibit 1 - Participating Agencies List; and
5. The following pricing structure:

Pricing per Participant	Number of Participants
\$800	0 - 250
\$675	251 - 500
\$600	501 - 1000
\$412	1001 - 2000
\$306	2001 - 3000
\$200	3001 - 5000

Notwithstanding the foregoing, each agency must execute an individual agreement with Inova powered by EXOS to begin participation.

COG thanks Inova powered by EXOS for your Proposal response and looks forward to working with you.

Please feel free to contact me at [purchasing@mwkog.org](mailto:purchasing@mwkog.org), if additional information is requested.

Best regards,



Rick D. Konrad  
Contracts and Purchasing Manager